

**REGULAR TOWN BOARD  
MEETING AGENDA**

WEDNESDAY APRIL 17, 2024 at 6:00 P.M.  
TOWN OF NEW HARTFORD MUNICIPAL HALL  
8635 Clinton Street, New Hartford, New York

- I. **BOARD MEETING MINUTES**
  - a. March 6, 2024
  
- II. **PUBLIC HEARING**
  - a. AR Building Company project
  - b. Local Law 1
  
- III. **PUBLIC COMMENTS (limited to 3 minutes)**
  
- IV. **REPORTS OF TOWN DEPARTMENTS**
  - a. **Town Clerk – Cheryl A. Jassak-Huther**
    - 1. Association of Towns Membership Fee - \$85.00
    - 2. Mohawk Valley Health Systems Raffle Consent
    - 3. UFCW – Charity Golf Classic Hardship Request – Conduct drawing at the Yahnundasis on Monday, July 29, 2024
  - b. **Finance - Deanna Spina**
    - 1. Vouchers
  - c. **Personnel – Barbara Schwenzfeier**
    - 1. Prior Employment Removals
  - d. **Police Department - Chief Ronald Fontaine**
    - 1. Tow Rotation – Further Discussion
  - e. **Highway Superintendent Richard Sherman**
    - 1. Sign dedication to Dick Jordan (Ride for Missing Children founder)
  
- V. **MATTERS SUBMITTED BY COUNCILMEN**
  - a. **Councilman Reynolds**
    - 1. Fire Inspection Report for March (number completed, fees collected)
    - 2. Number of completed inspections entered into database and fees collected
    - 3. I-pad
  - b. **Councilman Messa**
    - 1. Roman & Hughes – Stormwater Project Update
    - 2. Mallory Road & Oneida Street – Stormwater Project – time line/discussion
    - 3. Hand Place – Roberts Clean Out
  - c. **Councilman Latini**
    - 1. ZBA Position – Dominic Timpano
  - d. **Councilman Tehan**
    - 1. Resolution No. 210 of 2023 (adopted) – Hire a Comptroller
  
- VI. **MATTERS SUBMITTED BY TOWN SUPERVISOR/TOWN ATTORNEY**
  - a. **Town Supervisor Miscione**
    - 1. Town and County Taxes wrapped up – over \$17 million collected – Town Clerk, Bank and ATC reports balance - closed out for 2024
    - 2. General Security Commercial Service Agreement (4 Mills Street - \$521.40) – **Signature needed**

3. General Security Commercial Service Agreement (4191 State Rt 12 - \$450.12) -  
**Signature needed**
4. General Security Commercial Service Agreement (9400 Elm Street - \$217.80) -  
**Signature needed**
5. NYS Dept. of Transportation - Use & Occupancy Permit #21928 – Former Railroad Corridor from New Hartford Street to and Along Westerly Boundary of Oneida East Residency - **Signature needed**
6. NYS Dept. of Transportation – Permit for Temporary Use of State Property for the relocation of the Rayhill Trail - **Signatures needed**
7. Recreational Activities Application – **Signature needed**
8. Law Enforcement Supplemental Application – **Signature needed**
9. Final completion of bank account reconfiguration and moving of accounts to Adirondack Bank for 2024.
10. Discussion of good overall financial position of New Hartford in the 2022 audit.
11. Discuss internal accounting issues that were noted in the 2022 audit and show with the new plan for 2024. These issues will be resolved (presentation by Supervisor)
12. Discuss 1<sup>st</sup> and 4<sup>th</sup> Ward Stormwater Projects for 2024; Updates from Councilman on progress
13. Discuss Kirkland Solar Project impacts and benefits. They will have the 4<sup>th</sup> Ward in New Hartford
14. Updates on Recreation Center Roof and Capital Projects

b. **Town Attorney Herbert Cully**

1. Matthew Schafer Appeal (FOIL 3/18/2024)
2. 17 Barley Mow Run, Purchase of 100 x 100

Next Town Board Meeting is scheduled for May 8, 2024 at 6:00pm.

**Updated 4/17/2024**