

REGULAR TOWN BOARD
MEETING AGENDA
WEDNESDAY JANUARY 24, 2024 at 6:00 P.M.
TOWN OF NEW HARTFORD MUNICIPAL HALL
8635 Clinton Street, New Hartford, New York

- I. **BOARD MEETING MINUTES**
 - a. November 20, 2023
 - b. January 2, 2024

- II. **PUBLIC HEARING** – Youth Employment Director

- III. **PUBLIC COMMENTS (limited to 3 minutes)**

- IV. **REPORTS OF TOWN DEPARTMENTS**
 - a. **Town Clerk – Cheryl A. Jassak-Huther**
 - 1. Veterans Park Committee set - (Richard Sherman, Town Clerk Office Employees, Susan Keller, John Randall, Anthony Messa and the New Hartford American Legion)
 - 2. Accept \$3,000 check for engineering fees from BW Solar
 - 3. Commercial Property Policy approval and \$23.00 additional for policy
 - 4. Willowvale Fire Department LOSAP Points (Resolution and Supervisor Sign)

 - b. **Personnel - Barbara Schwenzfeier**
 - 1. Willowvale Fire Dept. Contract (Supervisor Sign)
 - 2. New York Mills Fire Dept. Contract (Supervisor Sign)
 - 3. New Hartford Fire Dept. Town Contract (Supervisor Sign)
 - 4. New Hartford Fire Dept. Village Contract (Supervisor Sign)

 - c. **Finance - Deanna Spina**
 - 1. Vouchers

 - d. **Police Department - Chief Ronald Fontaine**
 - 1. Part-Time Office
 - 2. SSO Appointments
 - 3. Promotions

 - e. **Highway Superintendent Richard Sherman**
 - 1. Use and Occupancy Permit Signature – NYS
 - 2. Election Dates
 - 3. Cleaner for Main Town Hall

 - f. **Codes Department**
 - 1. Mr. Mott – Building Permit for 9270
 - 2. TQ Nails and Spa Building Permi

- V. **MATTERS SUBMITTED BY COUNCILMEN**
 - a. **Councilman Reynolds**
 - 1. Schedule training regarding clean energy & solar store (per L. Gell recommendation)
 - 2. Fire Inspector/Inspection resolution

 - b. **Councilman Messa**
 - 1. Request to have Lary Gell attend Board Meetings
 - 2. Progress update on Roman, Hughes & Twydon Rd. retention pond(s) project (review timeline expected - start and completion dates)
 - 3. Mallory Rd. – Upper & Lower – retention ponds to combat flooding to include Lower Chapman Rd. four corners

4. Update on cleaning services for Town buildings and Library
5. Executive Session – Personnel matter
6. NYS Association of Towns Conference – NYC (Elected Officials Only) Feb. 18-21, 2024

c. **Councilman Latini** - Responded: No agenda items to discuss

d. **Councilman Tehan**

- 1.

VI. MATTERS SUBMITTED BY TOWN SUPERVISOR/TOWN ATTORNEY

a. **Town Supervisor Miscione**

1. Update on tax collection
2. Follow up on necessary part-time fire inspector
3. Discuss stormwater management bond retention (responsibility for collection of bonds all are to be given to the Town Clerk and filed in the safe).
4. Discuss meeting with Steve Buck regarding retention Ponds on 12 B.
5. Website update feedback from Board members.
6. Permission to go out to bid for scoreboard at rec center.
7. Financial reporting update
8. Discussion on whole town GIS study with emphasis on stormwater.
9. Pleasant Street speeding issues between municipalities (Utica)
10. Discuss a strategic plan in regard to updating comprehensive plans for the lack of housing currently in our town.
11. Discuss the start of the downtown Chadwick Renovation program and grant funding.
12. Permission to go out to bid for Chadwick's gateway signage.
13. Update with Mallory Road retention pond project (create task list)
14. Discuss stormwater management bond retention (responsibility for collection of bonds.
15. Discuss Park Trail Grants to extend Sherrill brook Park Trail system In conjunction with stormwater project in the fourth ward.
16. Updates on dog park drainage project
17. Discuss to have Town engineer come in on a quarterly basis to update us on past future stormwater projects, development and also Grant opportunities.

b. **Town Attorney Herbert Cully**

Next Town Board Meeting is scheduled for February 7, 2024 at 6:00pm.