

**REGULAR MEETING OF THE TOWN BOARD
OF THE TOWN OF NEW HARTFORD, NEW YORK
HELD AT 8635 CLINTON STREET, NEW HARTFORD, NY ON
WEDNESDAY, MARCH 20, 2019, AT 6:00 P.M.**

Town Supervisor Miscione called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Official and Department Heads being present during the progress of the meeting.

TOWN BOARD MEMBERS PRESENT:

Councilman James J. Messa
Councilman Richard M. Lenart
Councilman David M. Reynolds
Councilman Richard B. Woodland, Jr.
Supervisor Paul A. Miscione

OTHER TOWN OFFICIALS/EMPLOYEES PRESENT:

Deputy Supervisor Anthony Trevisani
Assessor Darlene Abbatecola
Codes Enforcement Officer Joseph Booth
Director of Finance Daniel T. Dreimiller
Highway/Sewer Superintendent Richard C. Sherman
Human Resource Department Barbara Schwenzfeier
Police Chief Michael S. Inserra
Town Attorney Herbert J. Cully
Town Clerk Gail Wolanin Young
Deputy Town Clerk II Allison Adams

Thereafter, a quorum was declared present for the transaction of business.

MINUTES

October 5, 2018 Town Board meeting

Councilman Woodland introduced the following Resolution for adoption, seconded by Councilman Lenart:

(RESOLUTION NO. 99 OF 2019)

RESOLVED that the New Hartford Town Board does hereby accept and approve as submitted the minutes of the Regular Town Board meeting held October 5, 2018 and does further waive the reading of same.

Upon roll call, the Board members voted as follows:

Councilman Messa - Aye

Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was then declared unanimously carried and duly **ADOPTED**.

October 10, 2018 Town Board meeting

Councilman Reynolds introduced the following Resolution for adoption, seconded by Councilman Lenart:

(RESOLUTION NO. 100 OF 2019)

RESOLVED that the New Hartford Town Board does hereby accept and approve as submitted the minutes of the Regular Town Board meeting held October 10, 2018 and does further waive the reading of same.

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was then declared unanimously carried and duly **ADOPTED**.

December 5, 2018 Town Board meeting

Councilman Woodland introduced the following Resolution for adoption, seconded by Councilman Lenart:

(RESOLUTION NO. 101 OF 2019)

RESOLVED that the New Hartford Town Board does hereby accept and approve as submitted the minutes of the Regular Town Board meeting held December 5, 2018 and does further waive the reading of same.

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was then declared unanimously carried and duly **ADOPTED**.

December 19, 2018 Town Board meeting

Councilman Reynolds introduced the following Resolution for adoption, seconded by Councilman Messa:

(RESOLUTION NO. 102 OF 2019)

RESOLVED that the New Hartford Town Board does hereby accept and approve as submitted the minutes of the Regular Town Board meeting held December 19, 2018 and does further waive the reading of same.

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was then declared unanimously carried and duly **ADOPTED**.

January 2, 2019 Town Board meeting

Councilman introduced the following Resolution for adoption, seconded by Councilman:

(RESOLUTION NO. 103 OF 2019)

RESOLVED that the New Hartford Town Board does hereby accept and approve as submitted the minutes of the Regular Town Board meeting held January 2, 2019 and does further waive the reading of same.

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was then declared unanimously carried and duly **ADOPTED**.

Vacancy Board of Assessment Review

Upon recommendation of the Town Supervisor, the following Resolution was offered for adoption by Councilman Woodland and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 104 OF 2019)

WHEREAS, Board of Assessment Review term of Jonathan Purdy expires September 30, 2019; **THEREFORE, BE IT RESOLVED**, that the Town Board does hereby authorize Director of Personnel Barbara Schwenzfeier to advertise the vacancy for the Board of Assessment Review on the Town's website.

The Resolution was voted upon by roll call as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Supervisor declared the Resolution unanimously carried and duly **ADOPTED**.

Vacancy Zoning Board

Upon recommendation of the Town Supervisor, the following Resolution was offered for adoption by Councilman Woodland and duly seconded by Councilman Lenart:

(RESOLUTION NO. 105 OF 2019)

WHEREAS, Zoning Board term of Frederick Kiehm expired June 09, 2018;

BE IT RESOLVED, that the Town Board does hereby authorize Director of Personnel Barbara Schwenzfeier to advertise the vacancy on the Planning Board on the Town's website.

The Resolution was voted upon by roll call as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Supervisor declared the Resolution unanimously carried and duly **ADOPTED**.

Vacancy Zoning Board

Upon recommendation of the Town Supervisor, the following Resolution was offered for adoption by Councilman Woodland and duly seconded by Councilman Lenart:

(RESOLUTION NO. 106 OF 2019)

WHEREAS, Zoning Board term of Karen Stanislaus expires June 09, 2019;

BE IT RESOLVED, that the Town Board does hereby authorize Director of Personnel Barbara Schwenzfeier to advertise the vacancy on the Zoning Board on the Town's website.

The Resolution was voted upon by roll call as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Supervisor declared the Resolution unanimously carried and duly **ADOPTED**.

Finance Director:

Audit of Vouchers

Councilman Reynolds presented the following Resolution for adoption; seconded by Councilman Woodland:

(RESOLUTION NO. 107 OF 2019)

RESOLVED that the Town Board of the Town of New Hartford does hereby authorize and direct the payment of the bills itemized on the following Abstracts, which had been duly audited by the Town Board:

RECORD OF CLAIMS #1

#'s 312-441

RECORD OF CLAIMS

A600	\$ 80,952.84
B600	\$ 8,136.08
BP600	\$ 57,357.89
CF600	\$ 17,993.61
CS600	\$ 62,289.85
DA600	\$ 6,982.10
DB600	\$ 98,626.26
HCK600	\$ 31,200.00
HPE00	\$ 97,030.81
HQ600	\$ 1,205.00
HR600	\$ 7,500.00
HV600	\$342,899.21
SS600	\$ 16,126.47
TA600	\$ 21,274.13

RECORD OF CLAIMS TOTAL #1 **\$ 849,574.25**

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was then declared unanimously carried and duly **ADOPTED**.

2019 Budget Adjustments

On behalf of Director of Finance Daniel Dreimiller, Supervisor Miscione submitted several budget adjustments for approval. Councilman Lenart moved the adoption of the following Resolution; seconded by Councilman Woodland:

(RESOLUTION NO. 108 OF 2019)

RESOLVED that the New Hartford Town Board does hereby authorize and direct the Finance/Accounting department to make the following 2019 Budget adjustments:

GENERAL WHOLETOWN

Expense	Current Budget Amount	Proposed Budget Amount	Increase (Decrease)	Explanation
Bond Council A1315.41	\$4,500	\$12,825	\$8,325	To Adjust for bonding fees related to the 3/7/2019 bonding completed
Fiscal Advisors AA1315.42	\$5,000	\$14,329	\$9,329	“ “ “ “ “ “
Bond Rating Fees AA1315.43	\$2,500	\$16,245	\$13,745	“ “ “ “ “ “
BAN Interest AA9730.07	\$99,425	\$70,207	(\$29,218)	From BAN Interest Savings
Contingent Account AA1990.40	\$10,000	\$7,819	(\$2,181)	Balance to pay bonding fees above
			\$0	
Total Expense Adjustment			\$0	
<u>Revenue</u>				
			\$0	
Total Revenue Adjustment			\$0	

The Town Board then voted upon roll call:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

This Resolution was declared unanimously carried and duly **ADOPTED**.

Councilman Woodland moved the adoption of the following Resolution; seconded by Councilman Lenart:

(RESOLUTION NO. 109 OF 2019)

RESOLVED that the New Hartford Town Board does hereby authorize and direct the Finance/Accounting department to make the following 2019 Budget adjustments:

Highway

Expense	Current Budget Amount	Proposed Budget Amount	Increase (Decrease)	Explanation
BAN Principal Payments Db9730.06	\$135,000	\$25,000	(\$110,000)	To account for transfer to debt service fund
Transfers to other fund DB9999.0	\$0	\$110,000	\$110,000	To account for transfer to debt service fund
Total Expense Adjustment			\$0	

Revenue

Total Revenue Adjustment **\$0**

The Town Board then voted upon roll call:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

This Resolution was declared unanimously carried and duly **ADOPTED**.

Quotes Received for Demolition of Unsafe Building-3623-3635 Irvin Ave

Codes Enforcement Officer Joseph Booth received the following quotes for demolition of the unsafe building located at 3623-3635 Irvin Ave (Tax Map No. 349.008-2-24.3):

- *Main Street Metals- \$7,000.00*
- *United Contractors- \$7,500.00*
- *James Bray- \$8,000.00*

The following Resolution was offered for adoption by Councilman Messa and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 110 OF 2019)* Rescinded 4-24-19 Res.146

RESOLVED, that the New Hartford Town Board does hereby accept the quote submitted by United Contractors of Utica, N.Y. Inc., 1121 Kossuth Street, Utica, NY 13501; for the demolition and asbestos abatement of 3623-3635 Irvin Ave, at a total cost of \$7,500.00. United Contractors of Utica was awarded RFP based upon the skill, judgment and experience that the Town of New Hartford has had with the contractor as it relates to previous demolitions.

Upon roll call, the Board members voted as follows:

Councilman Messa	Aye
Councilman Lenart	Aye
Councilman Reynolds	Aye
Councilman Woodland	Aye
Supervisor Miscione	Aye

The Resolution was declared unanimously carried and duly **ADOPTED**.

NYS DEC Electric Vehicle Charging Stations

Supervisor Councilman Messa moved the adoption of the following Resolution; seconded by Councilman Woodland:

(RESOLUTION NO. 111 OF 2019)

BE IT RESOLVED, that the Town Board of the Town of New Hartford does accept the quote from Apex Solar, 64 Main Street, Queensbury NY, for \$128,000 to place 6 electric vehicle charging stations in the parking lot for the Town Offices. The contract number from the Department of Environmental Conservation is C00709; the project must be completed by August 29, 2020.

The Town Board then voted upon roll call:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye

Supervisor Miscione - Aye.

This Resolution was declared unanimously carried and duly **ADOPTED**.

2019 Budget Transfers

Councilman Reynolds moved the adoption of the following Resolution; seconded by Councilman Messa:

(RESOLUTION NO. 112 OF 2019)

RESOLVED that the New Hartford Town Board does hereby authorize and direct the Finance/Accounting department to make the following 2019 Budget adjustments:

Highway

<u>Expense</u>	<u>Current Budget Amount</u>	<u>Proposed Budget Amount</u>	<u>Increase (Decrease)</u>	<u>Explanation</u>
Paving Roads				
DB5112.04	\$350,000	\$338,000	(\$12,000)	To cover cost of additional sand not budgeted for
Sand				
DB5142.3	\$20,000	\$32,000	\$12,000	To cover cost of additional sand not budgeted for
		Total Expense Adjustment	\$0	
Revenue				
		Total Revenue Adjustment	\$0	

The Town Board then voted upon roll call:

Councilman Messa - Aye
 Councilman Lenart - Aye
 Councilman Reynolds - Aye
 Councilman Woodland - Aye
 Supervisor Miscione - Aye.

This Resolution was declared unanimously carried and duly **ADOPTED**.

Unsafe Building 39 Arbor Drive

After discussion between the Codes Enforcement Officer, the Town Board and the Town Attorney it is the recommendation of the Town Board that Codes Enforcement Officer Joseph Booth issue an Unsafe Building Notice to Dunham Irrevocable Trust, 39 Arbor Drive; to begin the Unsafe Building proceedings on that property.

ADJOURNMENT

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There being no further business to come before the Town Board, upon motion of Councilman Woodland and seconded by Councilman Messa, the meeting was adjourned at 6:41P.M.

Respectfully submitted,

Gail Wolanin Young

Town Clerk

By:

Allison Adams

Deputy Town Clerk II