Town Supervisor Miscione called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Official and Department Heads being present during the progress of the meeting.

TOWN BOARD MEMBERS PRESENT:
- Councilman James J. Messa
- Councilman Richard M. Lenart
- Councilman David M. Reynolds
- Councilman Richard B. Woodland, Jr.
- Supervisor Paul A. Miscione

OTHER TOWN OFFICIALS/EMPLOYEES PRESENT:
- Deputy Supervisor Anthony Trevisani
- Assessor Darlene Abbatecola
- Codes Enforcement Officer Joseph Booth
- Director of Finance Daniel T. Dreimiller
- Highway/Sewer Superintendent Richard C. Sherman
- Human Resource Department Barbara Schwenzfeier
- Police Chief Michael S. Inserra
- Town Attorney Herbert J. Cully
- Town Clerk Gail Wolanin Young
- Deputy Town Clerk II Allison Adams

Thereafter, a quorum was declared present for the transaction of business.

MINUTES
October 5, 2018 Town Board meeting
Councilman Woodland introduced the following Resolution for adoption, seconded by Councilman Lenart:

(RESOLUTION NO. 99 OF 2019)

RESOLVED that the New Hartford Town Board does hereby accept and approve as submitted the minutes of the Regular Town Board meeting held October 5, 2018 and does further waive the reading of same.

Upon roll call, the Board members voted as follows:

Councilman Messa - Aye
Councilman Lenart - Aye
Councilman Reynolds - Aye
Councilman Woodland - Aye
Supervisor Miscione - Aye.

The Resolution was then declared unanimously carried and duly *ADOPTED*.

**October 10, 2018 Town Board meeting**
Councilman Reynolds introduced the following Resolution for adoption, seconded by Councilman Lenart:

*(RESOLUTION NO. 100 OF 2019)*

**RESOLVED** that the New Hartford Town Board does hereby accept and approve as submitted the minutes of the Regular Town Board meeting held October 10, 2018 and does further waive the reading of same.

Upon roll call, the Board members voted as follows:

- Councilman Messa - Aye
- Councilman Lenart - Aye
- Councilman Reynolds - Aye
- Councilman Woodland - Aye
- Supervisor Miscione - Aye.

The Resolution was then declared unanimously carried and duly *ADOPTED*.

**December 5, 2018 Town Board meeting**
Councilman Woodland introduced the following Resolution for adoption, seconded by Councilman Lenart:

*(RESOLUTION NO. 101 OF 2019)*

**RESOLVED** that the New Hartford Town Board does hereby accept and approve as submitted the minutes of the Regular Town Board meeting held December 5, 2018 and does further waive the reading of same.

Upon roll call, the Board members voted as follows:

- Councilman Messa - Aye
- Councilman Lenart - Aye
- Councilman Reynolds - Aye
- Councilman Woodland - Aye
- Supervisor Miscione - Aye.
The Resolution was then declared unanimously carried and duly **ADOPTED**.

**December 19, 2018 Town Board meeting**
Councilman Reynolds introduced the following Resolution for adoption, seconded by Councilman Messa:

**(RESOLUTION NO. 102 OF 2019)**

RESOLVED that the New Hartford Town Board does hereby accept and approve as submitted the minutes of the Regular Town Board meeting held December 19, 2018 and does further waive the reading of same.

Upon roll call, the Board members voted as follows:

- Councilman Messa - Aye
- Councilman Lenart - Aye
- Councilman Reynolds - Aye
- Councilman Woodland - Aye
- Supervisor Miscione - Aye.

The Resolution was then declared unanimously carried and duly **ADOPTED**.

**January 2, 2019 Town Board meeting**
Councilman introduced the following Resolution for adoption, seconded by Councilman:

**(RESOLUTION NO. 103 OF 2019)**

RESOLVED that the New Hartford Town Board does hereby accept and approve as submitted the minutes of the Regular Town Board meeting held January 2, 2019 and does further waive the reading of same.

Upon roll call, the Board members voted as follows:

- Councilman Messa - Aye
- Councilman Lenart - Aye
- Councilman Reynolds - Aye
- Councilman Woodland - Aye
- Supervisor Miscione - Aye.

The Resolution was then declared unanimously carried and duly **ADOPTED**.

**Vacancy Board of Assessment Review**
Upon recommendation of the Town Supervisor, the following Resolution was offered for adoption by Councilman Woodland and duly seconded by Councilman Reynolds:
(RESOLUTION NO. 104 OF 2019)

WHEREAS, Board of Assessment Review term of Jonathan Purdy expires September 30, 2019; THEREFORE, BE IT RESOLVED, that the Town Board does hereby authorize Director of Personnel Barbara Schwenzfeier to advertise the vacancy for the Board of Assessment Review on the Town’s website.

The Resolution was voted upon by roll call as follows:

Councilman Messa - Aye
Councilman Lenart - Aye
Councilman Reynolds - Aye
Councilman Woodland - Aye
Supervisor Miscione - Aye.

The Supervisor declared the Resolution unanimously carried and duly ADOPTED.

Vacancy Zoning Board
Upon recommendation of the Town Supervisor, the following Resolution was offered for adoption by Councilman Woodland and duly seconded by Councilman Lenart:

(RESOLUTION NO. 105 OF 2019)

WHEREAS, Zoning Board term of Frederick Kiehm expired June 09, 2018;

BE IT RESOLVED, that the Town Board does hereby authorize Director of Personnel Barbara Schwenzfeier to advertise the vacancy on the Planning Board on the Town’s website.

The Resolution was voted upon by roll call as follows:

Councilman Messa - Aye
Councilman Lenart - Aye
Councilman Reynolds - Aye
Councilman Woodland - Aye
Supervisor Miscione - Aye.

The Supervisor declared the Resolution unanimously carried and duly ADOPTED.

Vacancy Zoning Board
Upon recommendation of the Town Supervisor, the following Resolution was offered for adoption by Councilman Woodland and duly seconded by Councilman Lenart:

(RESOLUTION NO. 106 OF 2019)
WHEREAS, Zoning Board term of Karen Stanislaus expires June 09, 2019;

BE IT RESOLVED, that the Town Board does hereby authorize Director of Personnel Barbara Schwenzfeier to advertise the vacancy on the Zoning Board on the Town’s website.

The Resolution was voted upon by roll call as follows:

Councilman Messa - Aye
Councilman Lenart - Aye
Councilman Reynolds - Aye
Councilman Woodland - Aye
Supervisor Miscione - Aye.

The Supervisor declared the Resolution unanimously carried and duly ADOPTED.

Finance Director:
Audit of Vouchers
Councilman Reynolds presented the following Resolution for adoption; seconded by Councilman Woodland:

(RESOLUTION NO. 107 OF 2019)

RESOLVED that the Town Board of the Town of New Hartford does hereby authorize and direct the payment of the bills itemized on the following Abstracts, which had been duly audited by the Town Board:

RECORD OF CLAIMS #1
#’s 312-441

<table>
<thead>
<tr>
<th>Abstract</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A600</td>
<td>$ 80,952.84</td>
</tr>
<tr>
<td>B600</td>
<td>$ 8,136.08</td>
</tr>
<tr>
<td>BP600</td>
<td>$ 57,357.89</td>
</tr>
<tr>
<td>CF600</td>
<td>$ 17,993.61</td>
</tr>
<tr>
<td>CS600</td>
<td>$ 62,289.85</td>
</tr>
<tr>
<td>DA600</td>
<td>$ 6,982.10</td>
</tr>
<tr>
<td>DB600</td>
<td>$ 98,626.26</td>
</tr>
<tr>
<td>HCK600</td>
<td>$ 31,200.00</td>
</tr>
<tr>
<td>HPE00</td>
<td>$ 97,030.81</td>
</tr>
<tr>
<td>HQ600</td>
<td>$ 1,205.00</td>
</tr>
<tr>
<td>HR600</td>
<td>$ 7,500.00</td>
</tr>
<tr>
<td>HV600</td>
<td>$342,899.21</td>
</tr>
<tr>
<td>SS600</td>
<td>$ 16,126.47</td>
</tr>
<tr>
<td>TA600</td>
<td>$ 21,274.13</td>
</tr>
</tbody>
</table>
RECORD OF CLAIMS TOTAL #1 $ 849,574.25

Upon roll call, the Board members voted as follows:

Councilman Messa - Aye
Councilman Lenart  - Aye
Councilman Reynolds - Aye
Councilman Woodland - Aye
Supervisor Miscione - Aye.

The Resolution was then declared unanimously carried and duly adopted.

2019 Budget Adjustments
On behalf of Director of Finance Daniel Dreimiller, Supervisor Miscione submitted several budget adjustments for approval. Councilman Lenart moved the adoption of the following Resolution; seconded by Councilman Woodland:

(RESOLUTION NO. 108 OF 2019)

RESOLVED that the New Hartford Town Board does hereby authorize and direct the Finance/Accounting department to make the following 2019 Budget adjustments:

GENERAL WHOLETOWN

<table>
<thead>
<tr>
<th>Account Description</th>
<th>Current Budget Amount</th>
<th>Proposed Budget Amount</th>
<th>Increase (Decrease)</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bond Council</td>
<td>$4,500</td>
<td>$12,825</td>
<td>$8,325</td>
<td>To Adjust for bonding fees related to the 3/7/2019 bonding completed</td>
</tr>
<tr>
<td>A1315.41</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fiscal Advisors</td>
<td>$5,000</td>
<td>$14,329</td>
<td>$9,329</td>
<td></td>
</tr>
<tr>
<td>AA1315.42</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bond Rating Fees</td>
<td>$2,500</td>
<td>$16,245</td>
<td>$13,745</td>
<td></td>
</tr>
<tr>
<td>AA1315.43</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BAN Interest</td>
<td>$99,425</td>
<td>$70,207</td>
<td>($29,218)</td>
<td>From BAN Interest Savings</td>
</tr>
<tr>
<td>AA9730.07</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contingent Account</td>
<td>$10,000</td>
<td>$7,819</td>
<td>($2,181)</td>
<td>Balance to pay bonding fees above</td>
</tr>
<tr>
<td>AA1990.40</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Expense Adjustment $0

Revenue

Total Revenue Adjustment $0
The Town Board then voted upon roll call:

- Councilman Messa - Aye
- Councilman Lenart - Aye
- Councilman Reynolds - Aye
- Councilman Woodland - Aye
- Supervisor Miscione - Aye.

This Resolution was declared unanimously carried and duly adopted.

Councilman Woodland moved the adoption of the following Resolution; seconded by Councilman Lenart:

**(RESOLUTION NO. 109 OF 2019)**

**Resolved** that the New Hartford Town Board does hereby authorize and direct the Finance/Accounting department to make the following 2019 Budget adjustments:

**Highway**

<table>
<thead>
<tr>
<th>Account Description</th>
<th>Current Budget Amount</th>
<th>Proposed Budget Amount</th>
<th>Increase (Decrease)</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>BAN Principal Payments</td>
<td>$135,000</td>
<td>$25,000</td>
<td>($110,000)</td>
<td>To account for transfer to debt service fund</td>
</tr>
<tr>
<td>Transfers to other fund</td>
<td>$0</td>
<td>$110,000</td>
<td>$110,000</td>
<td>To account for transfer to debt service fund</td>
</tr>
</tbody>
</table>

**Total Expense Adjustment** $0

**Revenue**

**Total Revenue Adjustment** $0

The Town Board then voted upon roll call:

- Councilman Messa - Aye
- Councilman Lenart - Aye
- Councilman Reynolds - Aye
- Councilman Woodland - Aye
- Supervisor Miscione - Aye.

This Resolution was declared unanimously carried and duly adopted.

*Quotes Received for Demolition of Unsafe Building-3623-3635 Irvin Ave*
Codes Enforcement Officer Joseph Booth received the following quotes for demolition of the unsafe building located at 3623-3635 Irvin Ave (Tax Map No. 349.008-2-24.3):

- **Main Street Metals** - $7,000.00
- **United Contractors** - $7,500.00
- **James Bray** - $8,000.00

The following Resolution was offered for adoption by Councilman Messa and duly seconded by Councilman Reynolds:

**RESOLUTION NO. 110 OF 2019**

RESOLVED, that the New Hartford Town Board does hereby accept the quote submitted by United Contractors of Utica, N.Y. Inc., 1121 Kossuth Street, Utica, NY 13501; for the demolition and asbestos abatement of 3623-3635 Irvin Ave, at a total cost of $7,500.00. United Contractors of Utica was awarded RFP based upon the skill, judgment and experience that the Town of New Hartford has had with the contractor as it relates to previous demolitions.

Upon roll call, the Board members voted as follows:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Councilman Messa</td>
<td>Aye</td>
</tr>
<tr>
<td>Councilman Lenart</td>
<td>Aye</td>
</tr>
<tr>
<td>Councilman Reynolds</td>
<td>Aye</td>
</tr>
<tr>
<td>Councilman Woodland</td>
<td>Aye</td>
</tr>
<tr>
<td>Supervisor Miscione</td>
<td>Aye</td>
</tr>
</tbody>
</table>

The Resolution was declared unanimously carried and duly ADOPTED.

**NYS DEC Electric Vehicle Charging Stations**

Supervisor Councilman Messa moved the adoption of the following Resolution; seconded by Councilman Woodland:

**RESOLUTION NO. 111 OF 2019**

BE IT RESOLVED, that the Town Board of the Town of New Hartford does accept the quote from Apex Solar, 64 Main Street, Queensbury NY, for $128,000 to place 6 electric vehicle charging stations in the parking lot for the Town Offices. The contract number from the Department of Environmental Conservation is C00709; the project must be completed by August 29, 2020.

The Town Board then voted upon roll call:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Councilman Messa</td>
<td>- Aye</td>
</tr>
<tr>
<td>Councilman Lenart</td>
<td>- Aye</td>
</tr>
<tr>
<td>Councilman Reynolds</td>
<td>- Aye</td>
</tr>
<tr>
<td>Councilman Woodland</td>
<td>- Aye</td>
</tr>
</tbody>
</table>
Supervisor Miscione - Aye.

This Resolution was declared unanimously carried and duly **ADOPTED**.

**2019 Budget Transfers**

Councilman Reynolds moved the adoption of the following Resolution; seconded by Councilman Messa:

(RESOLUTION NO. 112 OF 2019)

**RESOLVED** that the New Hartford Town Board does hereby authorize and direct the Finance/Accounting department to make the following 2019 Budget adjustments:

**Highway**

<table>
<thead>
<tr>
<th>Account Description</th>
<th>Current Budget Amount</th>
<th>Proposed Budget Amount</th>
<th>Increase (Decrease)</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paving Roads DB5112.04</td>
<td>$350,000</td>
<td>$380,000</td>
<td>($12,000)</td>
<td>To cover cost of additional sand not budgeted for</td>
</tr>
<tr>
<td>Sand DB5142.3</td>
<td>$20,000</td>
<td>$32,000</td>
<td>$12,000</td>
<td>To cover cost of additional sand not budgeted for</td>
</tr>
</tbody>
</table>

Total Expense Adjustment $0

**Revenue**

Total Revenue Adjustment $0

The Town Board then voted upon roll call:

Councilman Messa - Aye
Councilman Lenart - Aye
Councilman Reynolds - Aye
Councilman Woodland - Aye
Supervisor Miscione - Aye.

This Resolution was declared unanimously carried and duly **ADOPTED**.

**Unsafe Building 39 Arbor Drive**

After discussion between the Codes Enforcement Officer, the Town Board and the Town Attorney it is the recommendation of the Town Board that Codes Enforcement Officer Joseph Booth issue an Unsafe Building Notice to Dunham Irrevocable Trust, 39 Arbor Drive; to begin the Unsafe Building proceedings on that property.

**ADJOURNMENT**
There being no further business to come before the Town Board, upon motion of Councilman Woodland and seconded by Councilman Messa, the meeting was adjourned at 6:41P.M.

Respectfully submitted,

Gail Wolanin Young
Town Clerk
By:

Allison Adams
Deputy Town Clerk II