

**SPECIAL TOWN BOARD MEETING
TOWN OF NEW HARTFORD, NEW YORK
HELD AT BUTLER MEMORIAL HALL, NEW HARTFORD, NY ON
WEDNESDAY, SEPTEMBER 13, 2018, AT 5:30 P.M.**

TOWN BOARD MEMBERS PRESENT:

Councilman Philip S. Cittadino
Councilman David M. Reynolds
Councilman Richard B. Woodland, Jr.
Supervisor Paul A. Miscione

ABSENT:

Councilman James Messa

OTHER TOWN OFFICIALS/EMPLOYEES PRESENT:

Highway/Sewer Superintendent Richard C. Sherman
Town Attorney Herbert J. Cully
Town Clerk Gail Wolanin Young

A quorum was declared present for the transaction of business. The purpose of the special meeting was to review bids received for the General Construction, Electrical, Plumbing, and HVAC for the new Town Office Complex, formerly known as Gander Mountain, to review the re-bid of several FEMA residences (asbestos abatement) on Oneida Street, Chadwicks, NY, and to review some park bidding.

With regard to the *Town Office Complex bids*, the Town Supervisor said there are extras in the bids and items that can be taken out, some pricy stuff and get it later on, perhaps through grants. The Supervisor discussed the bids with the architect earlier today and stated that only the Town Hall needs to be in by January 1, 2019.

The Town Attorney then reviewed the bids with the Town Board members, who took the following action.

Plumbing Construction

- Schmalz Mechanical Construction: \$482,000.00
- H. J. Brandeles Corporation \$430,000.00

Councilman Reynolds introduced the following Resolution for adoption; seconded by Councilman Woodland:

(RESOLUTION NO. 376 OF 2018)

RESOLVED that the New Hartford Town Board does hereby accept the low bid of \$430,000 submitted by H.J. Brandeles for the Plumbing construction for the Town Office Complex, and does hereby award the contract to said company, subject to submission of all paperwork such as insurance, bonding and so forth.

Upon roll call, the Board voted as follows:

Councilman Messa	-	Absent
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was thereafter declared unanimously carried and duly **ADOPTED**.

H.V.A.C. Construction

- H. J. Brandeles Corp: \$233,000.00
- Emcore Services Betlem: \$249,000.00
- Schmalz Mechanical Construction: \$232,000.00

Councilman Woodland offered the following Resolution for adoption; seconded by Councilman Cittadino:

(RESOLUTION NO. 377 OF 2018)

RESOLVED that the New Hartford Town Board does hereby accept the low bid of \$232,000 submitted by Schmalz Mechanical Construction for the H.V.A.C. construction for the Town Office Complex, and does hereby award the contract to said company, subject to submission of all paperwork such as insurance, bonding and so forth.

Upon roll call, the Board voted as follows:

Councilman Messa	-	Absent
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was thereafter declared unanimously carried and duly **ADOPTED**.

Electrical Construction

- Usmail Electric \$ 583,800.00
- O'Connell Electric \$ 498,861.00
- Huen Electric \$ 448,000.00
- Patricia Electric \$1,175,000.00
- Weydman Electric \$ 496,000.00
- Engler Electric \$ 419,600.00

- Upstate Companies \$ 516,000.00
- Knapp Electric \$ 394,400.00

Councilman Woodland introduced the following Resolution for adoption, seconded by Councilman Cittadino:

(RESOLUTION NO. 378 OF 2018)

RESOLVED, that the New Hartford Town Board does hereby reject all bids submitted on September 13, 2018, for the Electrical Construction at the Town Hall Complex and does hereby authorize new specifications to be prepared for re-bid at the earliest possible date. The new specifications would represent minor changes negotiated by the Town Board and would not change the scope of work.

Upon roll call, the Board voted as follows:

Councilman Messa	-	Absent
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was thereafter declared unanimously carried and duly **ADOPTED**.

General Construction

- Bellows Construction: \$2,197,700.00
- G.M. Crisalli & Associates: \$2,409,950.00
- Upstate Companies: \$2,192,000.00
- M.J. Dakota Inc.: \$2,089,000.00
- Poncell Construction: \$2,453,000.00
- Richard E. Alexander: \$1,936,000.00
- Putrelo Building Enterprises: \$1,988,000.00
- Murnane Building Contractors: \$1,848,000.00
- J. Priore Construction: \$1,964,000.00

Councilman Cittadino introduced the following Resolution for adoption, seconded by Councilman Reynolds:

(RESOLUTION NO. 379 OF 2018)

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RESOLVED, that the New Hartford Town Board does hereby reject all bids submitted on September 13, 2018, for the General Construction at the Town Hall Complex and does hereby authorize new specifications to be prepared for re-bid at the earliest possible date. The new specifications would represent minor changes negotiated by the Town Board and would not change the scope of work.

Upon roll call, the Board voted as follows:

Councilman Messa	-	Absent
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was thereafter declared unanimously carried and duly **ADOPTED**.

FEMA – Asbestos Abatement Re-Bid

Councilman Woodland introduced the following Resolution for adoption; seconded by Councilman Cittadino:

(RESOLUTION NO. 380 OF 2018)

WHEREAS, a Change Order had been submitted in excess of \$10,000 for asbestos abatement/remediation for FEMA residence **3534-3536 Oneida Street**, Chadwicks, NY, due to an error in the survey, which the architect admitted, and will provide revised specifications at no cost to the Town; and

WHEREAS, Thomas Cowin of FEMA has confirmed that the project will have to be re-bid due to the substantial monetary change;

NOW, THEREFORE, BE IT RESOLVED that the New Hartford Town Board does hereby authorize and direct the re-advertisement for asbestos abatement/remediation for property known as **3534-3536 Oneida Street**, Chadwicks, NY, and that the project be re-bid at the earliest possible date.

Upon roll call, the Board voted as follows:

Councilman Messa	-	Absent
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly *ADOPTED*.
Councilman Cittadino introduced the following Resolution for adoption; seconded by
Councilman Reynolds:

(RESOLUTION NO. 381 OF 2018)

WHEREAS, a Change Order had been submitted in excess of \$10,000 for asbestos abatement/remediation for FEMA residence **3520 Oneida Street, Chadwicks, NY**, due to an error in the survey, which the architect admitted, and will provide revised specifications at no cost to the Town; and

WHEREAS, Thomas Cowin of FEMA has confirmed that the project will have to be re-bid due to the substantial monetary change;

NOW, THEREFORE, BE IT RESOLVED that the New Hartford Town Board does hereby authorize and direct the re-advertisement for asbestos abatement/remediation for property known as **3520 Oneida Street, Chadwicks, NY**, and that the project be re-bid at the earliest possible date.

Upon roll call, the Board voted as follows:

Councilman Messa	-	Absent
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was thereafter declared unanimously carried and duly *ADOPTED*.

Councilman Reynolds introduced the following Resolution for adoption; seconded by
Councilman Cittadino:

(RESOLUTION NO. 382 OF 2018)

WHEREAS, a Change Order had been submitted in excess of \$10,000 for asbestos abatement/remediation for FEMA residence **3506 Oneida Street, Chadwicks, NY**, due to an error in the survey, which the architect admitted, and will provide revised specifications at no cost to the Town; and

WHEREAS, Thomas Cowin of FEMA has confirmed that the project will have to be re-bid due to the substantial monetary change;

NOW, THEREFORE, BE IT RESOLVED that the New Hartford Town Board does hereby authorize and direct the re-advertisement for asbestos abatement/remediation for property known as **3506 Oneida Street, Chadwicks, NY**, and that the project be re-bid at the earliest possible date.

Upon roll call, the Board voted as follows:

Councilman Messa	-	Absent
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was thereafter declared unanimously carried and duly **ADOPTED**.

Parks Improvements

The Town Supervisor stated that in April 2018 he started repairs to bathrooms and pavilion roofs in the Parks, using the lowest quote submitted by Jay-K Lumber for materials. Since then, he has been purchasing the same materials based on Jay-K's quote that the prices were good for forty-five (45) days. Total expenses to date for like materials is about \$18,000. The Town Attorney noted that Town Law, Section 222 requires a Town Board to award contracts for construction, alteration or remodeling of all town buildings to the lowest responsible bidder after advertising for bids that the project exceeds \$35,000. The Town Supervisor said the purchases were piece-meal and under the \$20,000 threshold, and that Park employees performed the labor for bathroom renovations. Upon recommendation of the Town Attorney, the following Resolution was introduced for adoption by Councilman Cittadino and duly seconded by Councilman Woodland:

(RESOLUTION NO. 383 OF 2018)

RESOLVED, that the New Hartford Town Board does hereby confirm the award to purchase metal roofing from Jay-K Lumber, Order #8196941, dated 08/29/2018, in the amount of \$1,145.22, that was based upon a quotation presented at the April 4, 2018 Town Board meeting for the same materials and same price for a second pavilion in Sherrillbrook Park [Resolution No. 142 of 2018].

Upon roll call, the Board voted as follows:

Councilman Messa	-	Absent
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye

Councilman Woodland - Aye
Supervisor Miscione - Aye.

The Resolution was thereafter declared unanimously carried and duly **ADOPTED**.

Sherrillbrook Park - Pavilion Roofs

The Town Supervisor had obtained three (3) quotes for pavilion roofs in Sherrillbrook Park:

- Morreale - \$2,450
- Poncell - \$2,500
- SMZ Contracting - \$1,650.

Although the Town Board had approved the award for such materials at the August 15, 2018, Town Board meeting, it was upon recommendation of the Town Attorney to confirm such action. Thereafter, Councilman Cittadino offered the following Resolution for adoption; seconded by Councilman Woodland:

(RESOLUTION NO. 384 OF 2018)

RESOLVED that the New Hartford Town Board does hereby confirm the award to the lowest bidder, SMZ Contracting, Purchase Order No. 104743 (undated), as set forth in Resolution No. 361 of 2018, adopted on August 15, 2018:

“RESOLVED that the New Hartford Town Board does hereby accept and approve the low quotation of \$1,650 from SMZ Contracting for the roof replacement on a pavilion in the Sherrillbrook Park; and does hereby authorize the payment of same the week of August 20, 2018.”

The Board voted upon roll call, as follows:

Councilman Messa - Absent
Councilman Cittadino - Aye
Councilman Reynolds - Aye
Councilman Woodland - Aye
Supervisor Miscione - Aye.

The Resolution was thereafter declared unanimously carried and duly **ADOPTED**.

Final two (2) pavilions

Upon request of the Town Supervisor, the following Resolution was introduced for adoption by Councilman Reynolds and duly seconded by Councilman Cittadino:

(RESOLUTION NO. 385 OF 2018)

RESOLVED that the New Hartford Town Board does hereby accept the low quotation from Jay-K Lumber Company for the same color, same price, same materials as quoted in April 2018, for two (2) pavilions in Sherrillbrook Park, and does hereby award the contract to said vendor for the items described in an April 2018 quotation; Invoice/Order #8195581, Order date – August 8, 2018; \$4,258.31.

A roll call vote was held, as follows:

Councilman Messa	-	Absent
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was thereafter declared unanimously carried and duly **ADOPTED**.

Sherrillbrook Park – Bathroom, Concession Pavilion area

Supervisor Miscione obtained the following quotations for siding in the bathroom and concession areas in Sherrillbrook Park:

- Erie Materials - \$3,511.65
- Jay-K Lumber Company - \$3,769.49
- Sunrise - \$3,781.48.

Upon request of the Town Supervisor, Councilman Reynolds offered the following Resolution for adoption; seconded by Councilman Cittadino:

(RESOLUTION NO. 386 OF 2018)

RESOLVED that the New Hartford Town Board does hereby accept the low bid submitted by Erie Materials for siding in the Sherrillbrook Park concession and pavilion area, in the amount of \$3,511.65, and does further award the contract to said vendor for timbermill insulated log cabin siding; Purchase Order #101401, invoice #EUO1098050, Order date – August 30, 2018.

Upon roll call, the Board voted as follows:

Councilman Messa	-	Absent
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye

Councilman Woodland - Aye
Supervisor Miscione - Aye.

The Resolution was thereafter declared unanimously carried and duly **ADOPTED**.

Sherrillbrook Park - Dog Run Upgrade

Upon request of the Town Supervisor, Councilman Cittadino offered the following Resolution for adoption; seconded by Councilman Woodland:

(RESOLUTION NO. 387 OF 2018)

RESOLVED, that the New Hartford Town Board does hereby award a contract to TERRA BOUND SOLUTIONS, sole provider, for the purchase of a deluxe kennel club playground, adjustable fire hydrant jump, Econo dog tunnel, Dogipot dog valet, dog park welcome sign, small up and down ramp, including shipping for a total of \$10,876, the cost of which will be covered by the parks grant [Purchase Order #104886, Invoice #TownofNewHa, dated August 30, 2018].

The Town Board voted upon roll call:

Councilman Messa - Absent
Councilman Cittadino - Aye
Councilman Reynolds - Aye
Councilman Woodland - Aye
Supervisor Miscione - Aye.

The Resolution was thereafter declared unanimously carried and duly **ADOPTED**.

Sherrillbrook Park – Playground Fence

Upon request of the Town Supervisor, the following Resolution was offered for adoption by Councilman Reynolds and duly seconded by Councilman Cittadino:

(RESOLUTION NO. 388 OF 2018)

WHEREAS, the Town Supervisor received the following quotes for new fencing to be installed in Sherrillbrook Park:

- WeatherTite Fencing \$ 6,896.00
- Brady Fence \$13,530.00
- Atlas Fence \$11,000.00;

NOW, BE IT RESOLVED, that the New Hartford Town Board does hereby award a contract to WeatherTite Fencing, the lowest bidder, in the amount of \$6,896.00 for labor/materials to install a new fence around the children’s playground area in Sherrillbrook Park, the cost of which will be covered by the parks grant [Purchase Order #101400, Invoice #....., dated August 10, 2018].

The Town Board voted upon roll call:

Councilman Messa	-	Absent
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was thereafter declared unanimously carried and duly **ADOPTED**.

Farmers’ Market Pavilions (2)

Upon request of the Town Supervisor, the following Resolution was offered for adoption by Councilman Reynolds and duly seconded by Councilman Woodland:

(RESOLUTION NO. 389 OF 2018)

WHEREAS, the Town Supervisor received the following quotes for construction of two (2) Farmers’ Market pavilions in Sherrillbrook Park:

- Lincoln Davies \$16,025.80
- Jay-K Lumber \$14,731.35
- Cavo \$16,266.31;

NOW, BE IT RESOLVED, that the New Hartford Town Board does hereby award a contract to Jay-K Lumber, the lowest bidder, in the amount of \$14,731.35 for materials only to erect two (2) farmers’ market pavilions in Sherrillbrook Park, the cost of which will be covered by the parks grant [Purchase Order #101387, Invoice #....., dated August .., 2018].

The Town Board voted upon roll call:

Councilman Messa	-	Absent
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was thereafter declared unanimously carried and duly **ADOPTED**.

Donovan Memorial Park (Chadwicks) Pavilion Roof

Upon request of the Town Supervisor, the following Resolution was offered for adoption by Councilman Woodland and duly seconded by Councilman Cittadino:

(RESOLUTION NO. 390 OF 2018)

WHEREAS, the Town Supervisor received three (3) quotes for new metal roof materials only, for the Donovan Memorial Park pavilion;

NOW, BE IT RESOLVED, that the New Hartford Town Board does hereby award a contract to SMZ Contracting, the lowest bidder, in the amount of \$3,641.47 for materials only to replace a pavilion roof in the Donovan Memorial Park, the cost of which will be covered by the parks grant [Purchase Order #101389, Invoice #NHTOW, dated August 20, 2018; piggy-back quote from April 2018].

The Town Board voted upon roll call:

Councilman Messa	-	Absent
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was thereafter declared unanimously carried and duly **ADOPTED**.

Purchase Playground equipment

Councilman Reynolds introduced the following Resolution for adoption; seconded by Councilman Cittadino:

(RESOLUTION NO. 391 OF 2018)

RESOLVED that the New Hartford Town Board does hereby authorize the Town Supervisor to go forward with purchasing on State Contract playground equipment for the Sherrillbrook Park, to include equipment play equipment accessible to disabled persons.

The Supervisor polled the Board members who voted as follows:

Councilman Messa	-	Absent
Councilman Cittadino	-	Aye

Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was thereafter declared unanimously carried and duly **ADOPTED**.

Agreement – 2018 Paving Marking (Striping)

Upon motion of Councilman Woodland and seconded by Councilman Reynolds, the following Resolution was offered for adoption:

(RESOLUTION NO. 392 OF 2018)

RESOLVED that the Town Board of the Town of New Hartford does hereby authorize and direct the Town Supervisor to execute the 2018 Road Striping Agreement between the Town of New Hartford and the Oneida County Department of Public Works wherein said County will provide road striping within the Town; the cost of which will be determined upon completion of the work.

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was thereafter declared unanimously carried and duly **ADOPTED**.

ADJOURNMENT

There being no further business to come before the Board, upon motion of Councilman Reynolds and duly seconded, the meeting was adjourned at 6:30 P.M.

Respectfully submitted,

Gail Wolanin Young, Town Clerk