REGULAR MEETING OF THE TOWN BOARD OF THE TOWN OF
NEW HARTFORD, HELD AT THE MUNICIPAL BUILDING,
8635 CLINTON STREET, NEW HARTFORD , NEW YORK, ON
WEDNESDAY, JANUARY 8, 2020, AT 6:00 P.M.

Town Supervisor Miscione called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Officials and Department Heads being present during the progress of the meeting.

TOWN BOARD MEMBERS PRESENT:

Councilman James J. Messa
Councilman Richard M. Lenart
Councilman David M. Reynolds
Councilman Richard B. Woodland, Jr.
Supervisor Paul A. Miscione

OTHER TOWN OFFICIALS/EMPLOYEES PRESENT:

Deputy Town Supervisor Anthony J. Trevisani
Codes Enforcement Officer Lawrence Gell
Highway/Sewer Superintendent Richard C. Sherman
Director of Personnel Barbara Schwenzfeier
Police Chief Michael S. Inserra
Town Attorney Herbert J. Cully
Town Clerk Gail Wolanin Young
Deputy Town Clerk II Allison Adams

Thereafter, a quorum was declared present for the transaction of business.

Update on Conifer housing project

For those persons present concerning the Conifer housing project (to be known as the Woods Trail/Woods Highway housing project), Supervisor Miscione announced that the Town had spoken with the project engineers who anticipate completing their study in two (2) to four (4) weeks. Therefore, the Town Board will not take any action tonight and will await receipt of their proposals, surveys, etc.

Reports of Town Officials by Standing Committee Chairperson

Town Clerk Committee (Councilman Woodland)

Youth Employment Program

Councilman Reynolds introduced the following Resolution for adoption; seconded by Councilman Woodland:

(RESOLUTION NO. 24 OF 2020)

RESOLVED, that the New Hartford Town Board does hereby authorize Town Supervisor Paul Miscione to enter into and to execute the ***2019 Youth Employment Program*** annual report and voucher between the Town and Oneida County.

A roll call vote followed:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly ***adopted.***

Insurance Renewal
Councilman Lenart introduced the following Resolution for adoption; seconded by Councilman Woodland:

(RESOLUTION NO. 25 OF 2020)

RESOLVED, that the New Hartford Town Board does hereby authorize Town Supervisor Paul Miscione to enter into and to execute the application for renewal of the **Storage Tank Pollution** policy through Gates-Cole at a cost of $2,230.00.

A roll call vote followed:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly ***adopted***.

Tax Collection/Banking - LockBox
Councilman Messa introduced the following Resolution for adoption; seconded by Councilman Woodland:

(RESOLUTION NO. 26 OF 2020)

RESOLVED, that the New Hartford Town Board does hereby authorize Town Supervisor Paul Miscione and Town Clerk/Receiver Gail Wolanin Young to enter into and to execute the application and resolutions for update of the **M&T BANK LockBox** account for the annual collection of Town and County taxes.

A roll call vote followed:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye

Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly ***adopted.***

ATM Installation /Town Hall

In response to customer request for an ATM to be installed in the Town Hall, the Town Attorney had researched the law and determined that a Public Hearing would need to be held. The Town Board had the Public Hearing at their December 18, 2019 meeting, and no one from the public were present to speak for, against, or to comment upon the proposal submitted by the Town Clerk. Two (2) quotes have been received for the installation of an ATM, one from John W. Monroe, Jr. and one from J.R ATM Solutions. After some discussion, the Town Attorney said he would contact both companies to determine if they are "bonded".

Insurance

Councilman Reynolds introduced the following Resolution for adoption; seconded by Councilman Woodland:

(RESOLUTION NO. 27 OF 2020)

RESOLVED, that the New Hartford Town Board does hereby authorize Town Supervisor Paul Miscione to enter into and to execute the application for renewal of the **Excess Employers Liability** policy through Gates-Cole at a cost of $1,708.00.

A roll call vote followed:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly adopted.

Director of Finance

2019 Budget Adjustments

Councilman Woodland offered the following Resolution for adoption and Councilman Lenart seconded same:

(RESOLUTION NO. 28 OF 2020)

RESOLVED, that the Town Board of the Town of New Hartford does hereby authorize and approve the following budget adjustments for fiscal year 2019 for **the General Fund Whole-town accounts:**

Expense Account Description/ Number	Current Budget Amt	Proposed Budget Amt	Increase (decrease) Explanation
Buildings & Grounds A1620.40	$101,874	$103,874	$2,000 to realign Expenditure account to actual
Buildings & Grounds-Utilities A1620.41	$150,000	$160,000	$10,000 to realign Expenditure account to actual
Communications systems A1650.40	$1,000	$8,000	$7,000 to realign Expenditure account to actual
Street Lights contractual A5182.40	$15,000	$18,000	$3,000 to realign Expenditure account to actual
Parks Contractual A7110.4	S$101,464	$107,464	$6.000 to realign Expenditure account to actual
		TOTAL	$28,000 (total expense adjustment)
Expense Acct./number A11200	$836,855	$864,855	$28,000 to realign Expenditure account to actual
Sales Tax Revenue		Total	$28,000 total revenue adjustment.

The Board voted upon roll call:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly adopted.

Councilman Reynolds then introduced the following Resolution for adoption; seconded by Councilman Lenart:

(RESOLUTION NO. 29 OF 2020

RESOLVED, that the New Hartford Town Board does hereby authorize and approve the following budget adjustments for fiscal year 2019 for the **Highway Fund, Part-Town**:

Expense Account Description/ Number	Current Budget Amt	Proposed Budget Amt	Increase (decrease) Explanation	
Winter fuel, DB5142.404	$105,935	$146,000	$40,065	)to realignexdenditure account
Tires. DB5130.401	$ 21,000	$ 24,000	$ 3,000	)account budgets to actual
Gravel, DB5110.502	$ 9,000	$ 13.100	$ 4,100	)
Repairs, DB5130.400	$119.900	$127,900	$ 8,000	)
		Total Expense Adjustment:	$55,165	)
Revenue				
Sales Tax Revenue DB11200	$3,010,269	$3,065,434	$55,165	to realign expenditure Acct to actual

A roll call vote ensued.

Councilman Messa	-	Aye
Councilman Lenart	-	Aye

Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly adopted.

Councilman Lenart offered the following Resolution for adoption; seconded by Councilman Woodland:

(RESOLUTION NO. 30 OF 2020)

RESOLVED, that the New Hartford Town Board does hereby authorize and approve the following budget adjustments for fiscal year 2019 for the **General Fund Part-town** accounts:

Expense Account Description/ Number	Current Budget Amt	Proposed Budget Amt	Increase (decrease) Explanation
Refuse & Garbage B8160.40	$18,000	$20,100	$1,500 to realign expenditure account to actual
Revenue Sales tax revenue B11200	$265,9217	$266,317	$1,500 to realign expenditure account to actual
		Total Revenue adjustment $1,500	

The Board voted upon roll call:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly ***adopted***.

Councilman Reynolds introduced the following Resolution for adoption; seconded by Councilman Woodland:

(RESOLUTION NO. 31 OF 2020)

WHEREAS, Daniel Herman has retired as a full-time Police Officer from the New Hartford Police Department; and

WHEREAS, former Officer Herman has requested to be appointed as a part-time Police Officer with the New Hartford Police Department;

NOW, THEREFORE, BE IT RESOLVED that the New Hartford Town Board does hereby appoint Daniel Herman as a part-time Police Officer effective January 11, 2020, at an hourly rate of Thirty-five Dollars and Three Cents ($35.03), payable bi-weekly.

ADJOURNMENT

There being no further business to come before the Town Board, upon motion duly made and seconded, the meeting was adjourned at 6:10 P.M.

RECONVENE

A man who had been sitting in the audience asked if the Town Board intended to receive comments from the Town residents in attendance, an Agenda item for the January 8, 2020 Town Board meeting. Thereafter, upon motion of Councilman Lenart and seconded by Councilman Messa,the Town Board members agreed to reconvene the Board meeting and receive comments at 6:17 P.M. unanimously carried.

- Man named John (last name not deciphered) questioned procedure of appointing a part-time police officer

- Concord Boulevard resident reported a sinkhole on his property and although it has been filled with stone, it continues to sink. Cold patch applied just sinks. Highway Superintendent aware of situation and keeps an eye on it.

- Judy Cusworth – presented a newspaper article about logging, which is not regulated in the Town's Zoning Code, and flooding that can occur as a result of unmonitored logging (in regard to the Halloween 2019 flood) that damaged the hamlet of Chadwicks and Washington Mills, and surrounding area. Councilman Messa is willing to work with the Town Attorney on an amendment to the Town Code.

- Michele Moran approached the Board requesting to discuss a personnel matter. The Town Attorney noted that she had filed a grievance and the Town Board has taken the stance to discuss personnel matters only in Executive Session. She has started the lengthy union process and must now follow the steps in the union contract.

EXEUTIVE SESSION

Councilman Woodland introduced the following Resolution for adoption, and Councilman Lenart seconded same:

(RESOLUTION NO. 32 OF 2020)

RESOLVED, that the New Hartford Town Board does hereby move to enter into an Executive Session to discuss a particular employee.

A roll call vote ensued:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

Thereafter, the Resolution was declared unanimously carried and duly ***ADOPTED.*** All persons present were then excused from the meeting at 6:45 P.M.

END OF EXECUTIVE SESSION

Councilman Lenart then offered the following Resolution for adoption and Councilman Woodland seconded same.

(RESOLUTION NO. 33 OF 2020)

RESOLVED, that the New Hartford Town Board does hereby move to end its Executive Session and to reconvene the regular portion of the Town Board meeting.

The Board members voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Supervisor declared the Resolution unanimously carried and duly ***adopted;*** the Executive Session ended at 7:18 P.M.

ADJOURNMENT

There being no further business to come before the Town Board, upon motion of Councilman Woodland and seconded by Councilman Lenart, the meeting was adjourned at 7:19 P.M.

Respectfully submitted,

Gail Wolanin Young
Town Clerk