

REGULAR MEETING OF THE TOWN BOARD
OF THE TOWN OF NEW HARTFORD, NEW YORK,
HELD AT TOWN HALL, 8635 CLINTON STREET, NEW HARTFORD, NY ON
March 24, 2021@ 6:00 P.M.

Town Supervisor Miscione called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Officials and Department Heads being present during the progress of the meeting.

TOWN BOARD MEMBERS PRESENT:

Councilman James J. Messa
Councilman Richard M. Lenart
Councilman David M. Reynolds
Councilman Richard B. Woodland, Jr.
Supervisor Paul A. Miscione

OTHER TOWN OFFICIALS/EMPLOYEES PRESENT:

Deputy Town Supervisor Anthony J. Trevisani
Town Attorney Herbert Cully
Interim Town Clerk – Cheryl A. Jassak-Huther
Highway Superintendent Richard Sherman
Deputy Registrar Kayla Empey

Thereafter a quorum was declared present for the transaction of business.

I. The Police reform public meeting is to be rescheduled on, Monday, March 29th, at 6:00 PM.

There is also an emergency meeting, Monday, March 29th on the public hearing advertisement that was not placed in the paper. The meeting is being held Monday so the advertisement can meet the April 1st deadline for New York State.

II. Presentation and comments: None.

III. Reports of Town officials by standing committee

Audits for National Grid.

National Grid Audit Review:

Councilman Lenart introduced the following Resolution for adoption, seconded by Councilman woodland:

(RESOLUTION NO. 111 OF 2020)

RESOLVED that the New Hartford Town Board does hereby approve the National Grid Bills review.

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

This Resolution was declared unanimously carried and duly ADOPTED.

Budget Transfer Expense:

Expense for Insurance money received.

Supervisor Miscione: We need to increase DB5130.40 for repairs for \$1,100 and we need to decrease DB5130.20 for equipment for \$1,100 that's attached to the agenda for the budget adjustment.

Budget Transfer Expenses:

Councilman Reynolds introduced the following Resolution for adoption, seconded by Councilman Lenart:

(RESOLUTION NO. 112 OF 2020)

RESOLVED that the New Hartford Town Board does hereby approve the Budget Transfer for expenses.

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

This Resolution was declared unanimously carried and duly ADOPTED.

Public Works and Sewer:

Vehicles and equipment surplus.

Supervisor Miscione: Highway Superintendent Sherman is going to put them on online at Auctions international. With some units that are newer, Rick does a program to see if he can get as much money as he can to buy a new one. We update our equipment on a yearly basis.

Public Works and Sewers:

Councilman Lenart introduced the following Resolution for adoption, seconded by Councilman Woodland:

(RESOLUTION NO. 113 OF 2020)

RESOLVED that the New Hartford Town Board does hereby approve the Public Works and Sewers.

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

This Resolution was declared unanimously carried and duly ADOPTED.

IV. Matters Submitted by Councilmen Messa

1. Officer Jordan Spinella to be promoted to the Open Investigator position effective 3/29/2021. This is due to a retirement on investigator Yoxall.

Officer Promotion:

Councilman Messa introduced the following Resolution for adoption, seconded by Councilman Reynolds:

(RESOLUTION NO. 114 OF 2020)

RESOLVED that the New Hartford Town Board does hereby approve the promotion of Officer Spinella to Open Investigator.

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye

This Resolution was declared unanimously carried and duly ADOPTED.

2. Oneida County Stop DWI program

Funding Contract for New Hartford Police as done every year.

Stop DWI Program:

Councilman Messa introduced the following Resolution for adoption, seconded by Councilman Lenart:

(RESOLUTION NO. 115 OF 2020)

RESOLVED that the New Hartford Town Board does hereby approve the Stop DWI funding program to resume this year as it does the previous years.

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye

This Resolution was declared unanimously carried and duly ADOPTED.

3. Training for SWAT team Leader School

Police Chief Inserrra: We've partnered up with UPD and the Sheriff's department for a SWAT team. Each agent is going to send one representative to SWAT leadership School. The cost of the schooling is \$750. There is a grant that will pay for the tuition while we are responsible for the board for the hotel room which is approximately \$345.

SWAT Training:

Councilman Messa introduced the following Resolution for adoption, seconded by Councilman Lenart:

(RESOLUTION NO. 116 OF 2020)

RESOLVED that the New Hartford Town Board does hereby approve Officer Allen to go to SWAT team Leader School.

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye

This Resolution was declared unanimously carried and duly ADOPTED.

4. Asbestos and demolition update on 3535 Bleachery Ave.

Highway Superintendent Sherman sent a letter to Utica and the labor department stating that the house needed to be taken down for health and safety reasons. A pending notification was sent out on April 12th.

5. Strategic Storm Water Review.

- A. Awaiting information from Dunkle to assist with the projects.
- B. Establish subcommittee members

Supervisor Miscione: Councilman Messa and Councilman Lenart are interested in compiling a storm water management progress report, working in conjunction with Highway superintendent Sherman.

V. Matters submitted by Supervisor Miscione

A. General Security Commercial Service Agreement for an alarm system for 4 Mill Street at the Rec Center. The service agreement is \$474 for the renewal.

Town Attorney Cully: Has concerns for the self-renewing contract, the company has 36 hours to respond to a call and it does not include Saturday, Sundays or Holidays. In paragraph 6 of the agreement, states that employees, agents and subcontractors are held harmless against all claims.

New Town Appointed Clerk:

Cheryl Jassak-Huther, new appointed Town Clerk.

Supervisor Miscione: Looking to get the new appointed clerk trained by the DEC to sell fishing licenses. In this case, Cheryl will be able to train the other clerks in the office to be able to issue fishing licenses.

DEC Training:

Councilman Messa introduced the following Resolution for adoption, seconded by Councilman Woodland:

(RESOLUTION NO. 117 OF 2020)

RESOLVED that the New Hartford Town Board does hereby approve Cheryl Jassak-Huther DEC training to issue licenses for fishing.

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye

This Resolution was declared unanimously carried and duly ADOPTED.

2021 Town and County Tax Bill Checks:

Supervisor Miscione suggests to honor checks that have been waiting to be cashed since February without penalty.

2021 February Tax Bill Honors:

Councilman Messa introduced the following Resolution for adoption, seconded by Councilman Lenart:

(RESOLUTION NO. 118 OF 2020)

RESOLVED that the New Hartford Town Board does hereby approve 2021 Tax Bills from February to be honored.

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye

This Resolution was declared unanimously carried and duly ADOPTED.

Town Attorney Cully: Suggests having certified security on premises at all times. The Chief of Police will come up with a written recommendation on security plans.

Active Shooter Training Program:

The chief of police will train all staff on active shooters.

Motion for Adjournment:

Councilman Messa introduced the following Resolution for adoption, seconded by Councilman Lenart:

(RESOLUTION NO. 119 OF 2020)

RESOLVED that the New Hartford Town Board does hereby authorize the Adjournment of this meeting on March 24th 2021.

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Woodland	-	Aye
Supervisor Miscione	-	Aye.

This Resolution was declared unanimously carried and duly ADOPTED

ADJOURNMENT:

There being no further business to come before the Town Board, upon motion of Councilman Lenart and seconded by Councilman Messa, the meeting was adjourned at 8:10 P.M.

Respectfully submitted,

Jade A. Giglio, Deputy Clerk II