

**ORGANIZATIONAL / REGULAR MEETING OF THE TOWN BOARD
OF THE TOWN OF NEW HARTFORD, NEW YORK,
HELD AT TOWN HALL, 8635 CLINTON STREET, NEW HARTFORD, NY ON
SUNDAY, JANUARY 3, 2021@ 11:00 A.M.**

Town Supervisor Miscione called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Officials and Department Heads being present during the progress of the meeting.

TOWN BOARD MEMBERS PRESENT:

Councilman James J. Messa
Councilman Richard M. Lenart
Councilman David M. Reynolds
Councilman Richard B. Woodland, Jr.
Supervisor Paul A. Miscione

OTHER TOWN OFFICIALS/EMPLOYEES PRESENT:

Deputy Town Supervisor Anthony J. Trevisani
Personnel Technician Barbara Schwenzfeier
Town Attorney Herbert Cully
Melody K. Fancett, Deputy Clerk 1
Highway Superintendent Richard Sherman

Thereafter a quorum was declared present for the transaction of business.

PUBLIC PRESENTATION /COMMENTS:

2021 Organizational Resolutions

The following Resolution was introduced for adoption by Councilman Woodland and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 1 OF 2021)

RESOLVED that the Town Board of the Town of New Hartford does hereby establish the normal operating hours for the Town of New Hartford offices to be 8:00 A.M. through 4:00 P.M., Mondays through Fridays during Fiscal Year 2021;

RESOLVED that Paul A. Miscione, Supervisor of the Town of New Hartford, New York, be and he hereby is authorized and directed to sign all checks for the disbursement of funds of the Town of New Hartford for the Fiscal Year 2021;

RESOLVED that the New Hartford Town Board does hereby re-adopt the "**TOWN OF NEW HARTFORD EMPLOYEES HANDBOOK**", prepared by AMTEK, dated September 15, 1999, and thereafter amended from time to time. Also adopted herewith is the Non-union Benefits and Compensation document;

RESOLVED that the New Hartford Town Board does hereby establish the mileage rate at forty-six cents (\$.46) for all Town Officials and employees while performing regular and continuous business transactions in and for the Town of New Hartford during the Fiscal Year 2021; Effective January 11,

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2017, Officials and employees shall be paid for travel as provided in the Internal Revenue Service (IRS) rules and regulations; namely, from the town office to the destination and return to the town office;

RESOLVED that the Town Board of the Town of New Hartford does hereby designate as Official Depositories in which all funds of the Town of New Hartford shall be deposited in 2021 the following institutions:

- BNY Mellon
- Chase Bank
- NBT Bank, N.A.
- Adirondack Bank (tax collection)
- Wilmington

and that the Town Supervisor or Deputy Town Supervisor of said Town be and hereby is authorized and directed to secure a Pledge of Security covering the maximum amount of money the Town would have on deposit at any one time during the Fiscal Year 2021 from each of the Official Depositories designated. A written security agreement and custodial agreement (which can be combined into one document) must be obtained. The Town, however, will try to have delivery of the collateral to an unrelated third party. If this cannot be affected, then all pertinent legal and financial risks will be evaluated;

RESOLVED that the Town Board of the Town of New Hartford does hereby authorize the Town Supervisor or Deputy Town Supervisor of the said Town to deposit funds not needed for immediate expenditures in the form of interest-bearing Certificates of Deposit, Repurchase Agreements, Treasury Bills and Money Market Certificates with the Official Depositories listed in the official Investment Policy of the Town, which policy is presented herein as a separate Resolution;

RESOLVED that the New Hartford Town Board does hereby appoint Anthony J. Trevisani as Marriage Officer in and for the Town of New Hartford for a one-year term commencing January 1, 2021, and ending December 31, 2021, with no remuneration;

RESOLVED that the Town Board of the Town of New Hartford does hereby re-appoint the President of the New Hartford Historical Society as the Town's Historian for Fiscal Year 2021 at a contractual sum of \$3,700.00 payable to the Historical Society. Jeffrey Madden was re-appointed as the president;

RESOLVED that the New Hartford Town Board does hereby confirm the Supervisor's appointment of Anthony J. Trevisani as Deputy Town Supervisor, to serve at the pleasure of the Town Supervisor, with a corresponding stipend of One Thousand Dollars (\$1,000) annually;

RESOLVED that Anthony J. Trevisani, Deputy Town Supervisor of the said Town be, and he hereby is authorized and directed to sign all checks for disbursements of funds of said Town for Fiscal Year 2021, in the absence of the Town Supervisor;

RESOLVED that the New Hartford Town Board does hereby authorize the Town Supervisor or Director of Finance/ Finance Officer/Account Clerk to pay bills/expenses to National Grid, to the Mohawk Valley Water Authority, to all telephone carriers, Credit Cards; to the Town's designated vendors for all insurance premiums, to Ford Credit, to Verizon On-line, to Time Warner Cable, and to the United States Postal Service (electronic replenishing of postage meter) without prior final audit by the Town Board and does further authorize the Town Supervisor or Personnel Technician to pay bills/expenses to the New

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York State and Local Retirement Systems (Employees' Retirement System and Police and Fire Retirement System) for employer contributions without prior final audit by the Town Board;

RESOLVED that the New Hartford Town Board does hereby re-adopt the Purchasing Policies and Procedural Manual, originally adopted on January 1, 1992 and revised on December 5, 2018.

RESOLVED that the New Hartford Town Board does hereby re-adopt the Official Investment Policy for the Town of New Hartford originally adopted on March 3, 1993, last amended on July 13, 2013, and in accordance with Chapter 708 of the Laws of 1992;

RESOLVED that the Town Board of the Town of New Hartford does hereby designate The Observer Dispatch as the Town's official newspaper for Fiscal Year 2021.

RESOLVED that the Rules of Procedure which were initially adopted April 21, 1965, and amendments thereto, are hereby affirmed and re-adopted by the New Hartford Town Board for Fiscal Year 2021 as set forth in the attached Schedule "A" that is made a part of this Resolution;

SCHEDULE "A"
RULES OF PROCEDURE

I. REGULAR MEETINGS:

Regular meetings of the New Hartford Town Board shall be held in the Town of New Hartford Municipal Building, 8635 Clinton Street, New Hartford, New York, on the following Wednesdays commencing at 6:00 P.M. for the Fiscal Year 2021, unless otherwise changed and publicized:

January 3, January 6
February 10
March 10, March 24
April 21
May 12
June 9
July 14
August 11
September 8, September 15
*October 6, **October 20
***November 3, November 22
December 8, December 22

*(Tentative Budget to Town Board)
**October .. (preliminary budget to be adopted)
***November .. (annual budget adoption deadline)

II. SPECIAL MEETINGS:

The Supervisor may, and upon written request of two (2) members of the Board, call a special meeting of the Town Board at any time by giving at least three (3) days' notice in writing (email) to the Town Clerk and other members of the Board of the time when and the place where the meeting is to be held.

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III. QUORUM:

A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.

IV. VOTING UPON QUESTIONS:

Every act, motion or resolution shall require for its adoption the affirmative vote of a majority of all members of the Town Board, except in such instances in which a large number of affirmative votes shall be required by law. The vote upon every question shall be taken by ayes and nays, and the names of the members present and their votes shall be entered in the minutes.

V. STANDING COMMITTEES:

The Supervisor shall appoint the following Standing Committees:

- Assessor
- Human Resource
- Public Safety and Courts
- Public Works and Sewer
- Senior Citizens
- Town Clerk
- Village/Town/School Liaison
- Zoning (Codes) and Planning
- Library
- Police Reform Committee (new committee required by New York State)

Such Committees shall consist of members of the Board and shall assist the Town Board in the performance of its duties with reference to such matters as may from time to time be referred to such Committees.

VI. SPECIAL COMMITTEES:

The Town Board may, from time to time, appoint such Special Committees as may be deemed desirable to assist the Board in performance of its duties. Such Committees may include Town Officers other than Board members in their membership in an advisory capacity only.

- Each group is to consist of at least one (1) Town Board member and one (1) Department Head, which act in an ADVISORY CAPACITY only, unless prohibited by law
- Each group is to have at least
 - A written list of objectives
 - A Chairperson who is to be recommended by the group's members and submitted to the Town Board for approval. Duties of Chairperson shall include:
 1. Chair open meetings
 2. Act as the official spokesperson for said group
 - Vice-Chairperson is to be appointed directly by the group members. Duties of Vice-Chairperson shall include:

Assume the duties of the Chairperson in his/her absence

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- Maximum number of members to be determined by the Department Head. Unexcused absence from four (4) consecutive meetings is cause for removal of member(s) by the Chairperson
- If possible, each group shall consist of one member from each of the four (4) Wards in the Town. Selection of Members:
 1. Participation shall be based on written request to the Department Head for consideration.
 2. Appointed by the Town Board
 3. If there are more volunteers than openings, membership shall be determined by the Department Head who shall consider:
 - i. Resume or list of qualifications
 - ii. Personal interview
- Term limits not to exceed two (2) four-year terms, which shall be staggered
- Remuneration to members shall require Town Board budget approval
- Department Heads shall maintain a list of all appointments and terms which shall be reviewed annually with the Town Board and filed with the Town Clerk's Office
- This policy EXCLUDES:

Zoning Board of Appeals
Planning Board
Board of Assessment Review
Police Commission
Library Board of Trustees

All member terms of the above boards/committees/commissions shall be posted on the Town's website so that the public is aware of when terms end and that any individual desiring to serve on a board, committee, commission must submit their letter of interest/resume to the Town Supervisor's Office at least six (6) months in advance of the term expiration.

VII. ORDER OF BUSINESS:

The business of all regular meetings of the Town Board shall be transacted in the following order:

- Reading of minutes of previous meeting, unless waived by a majority of the members of the Board present
- Public Hearings (6:00 P.M.)
- Consideration of Public Presentations
- Reports of Town Officials presented by the Chairperson of the respective Standing Committee
- Reports of Standing Committees
- Reports of Special Committees
- Consideration of matters submitted by Town Board members
- Consideration of matters submitted by Town Supervisor in the following order:

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- Financial and other routine reports
- Miscellaneous communications
- Unfinished business
- New business.

VIII. LEGISLATIVE MATTERS:

All resolutions, ordinances and local laws, other than routine resolutions approving payment of bills, minutes and like matters, shall be in writing and filed with the Town Clerk and made available to Board members not later than the Saturday prior to the meeting at which they are to be introduced unless this provision be waived as to any such resolution, ordinance or local law by a majority of the members of the Board present at such meeting.

Resolutions, ordinances and local laws shall be introduced in the regular order of business and shall be read aloud by the Town Clerk before being acted upon by the Board.

IX. ABSENCE OF SUPERVISOR:

In the absence of the Supervisor, the Deputy Supervisor shall call the Town Board to order and shall be Chairman of the meeting; and, in the absence of the Supervisor and the Deputy Supervisor, then the Town Clerk shall call the Town Board to order and if a quorum be present, the Town Board shall elect one of its members as Chairman of the meeting.

X. MEMBERS MAY NOT ABSENT THEMSELVES:

No member of the Town Board may absent himself from a meeting of the Town Board for more than ten (10) minutes at a time unless for good cause he is excused by the Supervisor.

XI. REFUSAL TO VOTE:

Each member of the Board shall vote upon each question presented unless for good cause he is excused present to Town Law.

XII. PARLIAMENTARY RULES:

Except as otherwise provided herein, all parliamentary questions shall be decided in accordance with the latest edition of Roberts' Rules of Order, revised, for deliberative assemblies.

XIII. SUSPENSION OF RULES:

Any rule of the Town Board may at any time be temporarily suspended for special reasons by a majority vote of all of the members of the Town Board present at a meeting thereof. No permanent alteration may be made except by resolution in writing duly filed with the Town Clerk prior to the meeting at which such amendment is introduced.

The Town Board voted upon roll call, resulting as follows:

| | | |
|---------------------|---|------|
| Councilman Messa | - | Aye |
| Councilman Lenart | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye. |

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The Resolutions were unanimously carried and duly *ADOPTED*.

Appointment – Planning Board Chairman

The following Resolution was then introduced for adoption by Councilman Lenart and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 2 OF 2021)

RESOLVED, that the New Hartford Town Board does hereby re-appoint Heather Mowat as Chairman of the Planning Board for a one (1) year term commencing January 1, 2021 and ending December 31, 2021. The Town Supervisor polled the Town Board members who voted as follows:

The Town Board voted upon roll call, resulting as follows:

| | | |
|---------------------|---|------|
| Councilman Messa | - | Aye |
| Councilman Lenart | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye. |

The Resolutions were unanimously carried and duly *ADOPTED*.

Appointment – Chairman - Zoning Board of Appeals

The following Resolution was then introduced for adoption by Councilman Messa and duly seconded by Councilman Lenart:

(RESOLUTION NO. 3 OF 2021)

RESOLVED, that the New Hartford Town Board does hereby re-appoint Randy Bogar as Chairman as Chairman of the Zoning Board of Appeals for a one (1) year term commencing January 1, 2021 and ending December 31, 2021.

The Town Supervisor polled the Town Board members who voted as follows:

The Town Board voted upon roll call, resulting as follows:

| | | |
|---------------------|---|------|
| Councilman Messa | - | Aye |
| Councilman Lenart | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye. |

The Resolutions were unanimously carried and duly *ADOPTED*.

Appointment – CHAIRMAN – Police Commission

The following Resolution was then introduced for adoption by Councilman Reynolds and duly seconded by Councilman Messa:

(RESOLUTION NO. 4 OF 2021)

RESOLVED, that in accordance with the Town Code, Chapter 24, Police Commission, Section 24-3, Paragraph E. the Town Board does hereby re-appoint Patrick Cardinale as Chairman of the Town Police Commission for a one-year term beginning January 1, 2021 and ending December 31, 2021.

The Town Supervisor polled the Town Board members who voted as follows:

The Town Board voted upon roll call, resulting as follows:

| | | |
|---------------------|---|------|
| Councilman Messa | - | Aye |
| Councilman Lenart | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye. |

The Resolutions were unanimously carried and duly **ADOPTED**.

Appointment – STANDING COMMITTEE

The following Resolution was then introduced for adoption by Councilman Messa and duly seconded by Councilman Woodland

(RESOLUTION NO. 5 OF 2021)

RESOLVED, that in accordance with the Town Law, Town Board does hereby appoints standing committees for a one-year (1) term commencing January 1, 2021 and ending December 31, 2021.

| Committee | Chairperson | Co-Chairperson |
|-----------------------------|-------------|----------------|
| Assessor | Messa | Lenart |
| Human Resource | Miscione | Woodland |
| Library | Woodland | Reynolds |
| Parks and Recreation | Woodland | Reynolds |
| Public Safety and Courts | Miscione | Reynolds |
| Public Works and Sewers | Miscione | Messa |
| School/Village/Town Liaison | Reynolds | Lenart |
| Senior Citizens | Lenart | Reynolds |
| Town Clerk | Messa | Lenart |
| Zoning (Codes) and Planning | Miscione | Woodland |

The Town Supervisor polled the Town Board members who voted as follows:

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The Town Board voted upon roll call, resulting as follows:

| | | |
|---------------------|---|------|
| Councilman Messa | - | Aye |
| Councilman Lenart | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye. |

The Resolutions were unanimously carried and duly **ADOPTED**.

Appointment – BOARD OF ETHICS

The following Resolution was then introduced for adoption by Councilman Lenart and duly seconded by Councilman Messa:

(RESOLUTION NO. 6 OF 2021)

RESOLVED, that the New Hartford Town Board does hereby confirm that Ralph B. Humphreys, David Corr and Councilman Woodland were appointed to the Board of Ethics by Resolution No. 11 adopted January 8, 2014, and to serve at the Pleasure of the Town Board. The Town Supervisor polled the Town Board members who voted as follows:

The Town Board voted upon roll call, resulting as follows:

| | | |
|---------------------|---|------|
| Councilman Messa | - | Aye |
| Councilman Lenart | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye. |

The Resolutions were unanimously carried and duly **ADOPTED**.

Appointment – President of Library Board of Trustees

The following Resolution was then introduced for adoption by Councilman Messa and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 7 OF 2021)

RESOLVED, that the New Hartford Town Board does hereby appoint Jay Winn as President of the Library Board of Trustees for a one (1) year term commencing January 1, 2021 and ending December 31, 2021 due to the expiration of term of Heather Mowat, the former incumbent.

The Town Supervisor polled the Town Board members who voted as follows:

The Town Board voted upon roll call, resulting as follows:

| | | |
|------------------|---|-----|
| Councilman Messa | - | Aye |
|------------------|---|-----|

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| | | |
|---------------------|---|------|
| Councilman Lenart | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye. |

The Resolutions were unanimously carried and duly **ADOPTED**.

2021 Salary Schedule

The Personnel Technician had provided the list of salaries coincide with the 2021 approved budget; therefore, Councilman Lenart offered the following Resolution for adoption, seconded by Councilman Messa:

(RESOLUTION NO. 8 OF 2021)

WHEREAS, Town Law, Section 27, provides that the Town Board of each town shall fix, from time to time, the salaries of all officers, officials and employees of said town, whether elected or appointed, and determine when the same shall be payable.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of New Hartford does hereby approve and establish the following **Schedule of 2021 Salaries** for the employees and officials of the Town of New Hartford, payable in the manner designated:

| <u>Title and Name</u> | <u>2021 Base</u> | <u>2021 Salary</u> | <u>Payment</u> |
|--|------------------|--------------------|----------------|
| Councilman James Messa | | \$ 6,540 | bi-weekly |
| Councilman Richard Lenart | | \$ 6,540 | bi-weekly |
| Councilman David M. Reynolds | | \$ 6,540 | bi-weekly |
| Councilman Richard B. Woodland, Jr. | | \$ 6,540 | bi-weekly |
| Town Justice Kevin Copeland | | \$22,206 | bi-weekly |
| Senior Justice William Virkler | | \$ 3,200 | bi-weekly |
| Town Justice William M. Virkler | | \$22,206 | bi-weekly |
| Clerk to Court Justice Gertrude Pick | \$18.13/hr | | bi-weekly |
| Court Attendant Raymond Hamo | \$35.03/hr | | bi-weekly |
| Court Attendant Jerome Murray | \$35.03/hr | | bi-weekly |
| Court Attendant John Abounader | \$35.03/hr | | bi-weekly |
| Court Attendant | \$35.03/hr | | bi-weekly |
| Clerk to Court Justice Dorothy Spina | \$19.23/hr | | bi-weekly |
| Senior Office Specialist I | \$15.27/hr | | bi-weekly |
| Supervisor Paul Miscione | | \$25,000 | bi-weekly |
| Deputy Town Supervisor Anthony Trevisani | | \$ 1,000 | annually |
| Bookkeeper Lisa Smigle | \$22.19/hr | | bi-weekly |
| Assessor Darlene Abbatecola | \$33.41/hr | | bi-weekly |
| Real Property TSA Teresa Webb | \$21.00/hr | | bi-weekly |
| Assessor Temporary Clerk Margaret Jones | \$12.50/hr | | bi-weekly |
| BAR Member Wilmar Sifre | | \$ 400 | annually |
| BAR Chairman Duane C. Farr | | \$ 500 | annually |
| BAR Member Anthony J. Trevisani | | \$ 400 | annually |
| BAR Member Byron W. Elias | | \$ 400 | annually |

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| | | | |
|---|-------------|----------|-----------|
| BAR Member Jonathan Purdy | | \$ 400 | annually |
| Town Clerk/Receiver Melody K. Fancett | | \$53,363 | bi-weekly |
| Deputy Town Clerk I | \$15.00/hr | | bi-weekly |
| Deputy Town Clerk II Jade Giglio | \$13.19/hr | | bi-weekly |
| Director of Personnel Barbara Schwenzfeier | \$40.19/hr | | bi-weekly |
| Town Attorney Herbert J. Cully | | \$63,286 | bi-weekly |
| *Police Chief Michael Inserra | \$59.63/hr | | bi-weekly |
| *Police Lieutenant Ronald Fontaine | \$52.01/hr) | | bi-weekly |
| *Police Officer Andrew Allen | \$39.52/hr) | | bi-weekly |
| *Police Officer Peter Allen | \$37.86/hr) | | bi-weekly |
| *Police Officer Annemarie Brelinsky | \$37.86/hr) | | bi-weekly |
| *Police Officer Eric Cappelli | \$36.09/hr) | | bi-weekly |
| *Police Officer Jeffrey Emerson | \$37.67/hr) | | bi-weekly |
| *Police Officer W. Jason Freiburger | \$38.20/hr) | | bi-weekly |
| *Police Officer Justin Gehringer | \$37.58/hr) | | bi-weekly |
| *Police Officer Matthew Spina | \$28.50/hr) | | bi-weekly |
| *Police Officer Andrew Miller | \$38.49/hr) | | bi-weekly |
| *Police Officer Mark Moskal | \$37.05/hr) | | bi-weekly |
| *Police Officer Patrick Sacco | \$36.81/hr) | | bi-weekly |
| *Police Officer Jordan Spinella | \$38.35/hr) | | bi-weekly |
| *Police Officer Shane Yoxall | \$38.76/hr) | | bi-weekly |
| *Police Officer Part-time Scott Adsit | \$36.09/hr) | | bi-weekly |
| *Police Officer Part-time Daniel Herman | \$36.09/hr) | | bi-weekly |
| *Police Officer Part-time Paul Colburn | \$36.09/hr) | | bi-weekly |
| *Police Officer Part-time Barton Paczkowski | \$36.09/hr) | | bi-weekly |
| *Police Officer Part-time Gaetano LaGatta | \$36.09/hr) | | bi-weekly |
| *Police Officer Part-time Jason Livingston | \$36.09/hr) | | bi-weekly |
| *Police Officer Part-time Robert Philo | \$36.09/hr) | | bi-weekly |
| *Police Officer Part-time Brad Pietryka | \$36.09/hr) | | bi-weekly |
| *Police Officer Part-time Michael Reilly | \$36.09/hr) | | bi-weekly |
| *Police Officer Part-time Anthony Salerno | \$36.09/hr) | | bi-weekly |
| *Police Officer Part-time Michael Slade | \$36.09/hr) | | bi-weekly |
| *Police Officer Part-time Richard Wehrle | \$36.09/hr) | | bi-weekly |
| *Police Officer Part-time Joseph Zwijacz | \$36.09/hr) | | bi-weekly |
| *Police Sergeant Peter Colburn | \$45.56/hr) | | bi-weekly |
| *Police Sergeant Thomas Hulser | \$43.98/hr) | | bi-weekly |
| *Police Sergeant Michael Kowalski | \$44.46/hr) | | bi-weekly |
| *Police Sergeant Matthew Sica III | \$43.69/hr) | | bi-weekly |
| School Crossing Guard David Burnham | \$10.99/hr | | bi-weekly |
| School Crossing Guard Bernard Green | \$10.99/hr | | bi-weekly |
| School Crossing Guard Deborah Green | \$10.99/hr | | bi-weekly |
| School Crossing Guard MaryAnn Jordan | \$10.99/hr | | bi-weekly |
| School Crossing Guard Susan Jordan | \$10.99/hr | | bi-weekly |
| School Crossing Guard Jacqueline Mosakowski | \$10.99/hr | | bi-weekly |
| School Crossing Guard Peter Rebisz | \$10.99/hr | | bi-weekly |
| School Crossing Guard M. Darlene Reynolds | \$10.99/hr | | bi-weekly |
| School Crossing Guard Tina Ryan | \$10.99/hr | | bi-weekly |
| Senior Account Clerk Typist Allison Adams | \$18.55/hr | | bi-weekly |
| PT Clerk Debra Spadafora | \$15.73/hr | | bi-weekly |
| Senior Typist | \$18.01/hr. | | bi-weekly |

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| | | | |
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| Animal Control Officer John Treen | \$23.77/hr | | bi-weekly |
| ACO Part-time Jeffery Madden | \$16.56/hr | | bi-weekly |
| Administrative Assistant Hyesun Lee | \$17.31/hr | | bi-weekly |
| Highway Superintendent Richard Sherman | | \$47,720 | bi-weekly |
| Clerk Part-time Bernard Green | \$9.82/hr | | bi-weekly |
| Clerk Part-time Deborah Green | \$9.82/hr | | bi-weekly |
| Food Service Helper Part-time Marlene Little | \$9.53/hr | | bi-weekly |
| Food Service Helper Carolyn Burney | \$11.37/hr | | bi-weekly |
| Food Service Helper Ruth Babowicz | \$9.53/hr | | bi-weekly |
| Meal Site Manager PT Marjorie Anweiller | \$14.76/hr | | bi-weekly |
| Meal Site Manager PT Carrie Dygert | \$14.50/hr | | bi-weekly |
| Youth Employment Director | | \$3,500 | annually |
| Laborer Sheldon Gordon | \$15.36/hr | | bi-weekly |
| Working Supervisor Michael K. Natale | \$21.82/hr | | bi-weekly |
| Working Supervisor John Randall | \$21.82/hr | | bi-weekly |
| Working Supervisor James R. Campbell | \$23.51/hr | | bi-weekly |
| Registrar of Vital Statistics | | \$14,478 | annually |
| Deputy Registrar of Vital Statistics | | | |
| Kayla Empey | \$15.27/hr | | bi-weekly |
| Codes Enforcement Officer | | | |
| Lary Gell | \$27.47/hr | | bi-weekly |
| Codes Enforcement Officer Part-time | | | |
| George Farley | \$18.00/hr | | bi-weekly |
| Codes Enforcement Officer Part-time | | | |
| Carmen Luppino | | \$31,000 | bi-weekly |
| Office Specialist I Part-time Dolores B. Shaw | \$18.00/hr | | bi-weekly |
| Zoning Board of Appeals Chairman | | | |
| Randy Bogar | | \$ 2,500 | semi-annual |
| ZBA Member Frederick Kiehm | | \$ 1,250 | semi-annual |
| ZBA Member John Montrose | | \$ 1,250 | semi-annual |
| ZBA Member Lenora Murad | | \$ 1,250 | semi-annual |
| ZBA Member Byron W. Elias | | \$ 1,250 | semi-annual |
| ZBA Member Michelle Mandia | | \$ 1,250 | semi-annual |
| ZBA Member Karen Stanislaus | | \$ 1,250 | semi-annual |
| ZBA Secretary Dolores B. Shaw | \$18.00/hr | | bi-weekly |
| Planning Board Chairman Heather Mowat | | \$ 2,500 | semi-annual |
| Planning Board Member William C. Morris II | | \$ 1,250 | semi-annual |
| Planning Board Member G. Brymer Humphreys | | \$ 1,250 | semi-annual |
| Planning Board Member Manzor Sykta | | \$ 1,250 | semi-annual |
| Planning Board Member Julius V. Fuks, Jr. | | \$ 1,250 | semi-annual |
| Planning Board Member Wilmar Sifre | | \$ 1,250 | semi-annual |
| Planning Board Member John Lattini III | | \$ 1,250 | semi-annual |
| Planning Board Secretary Dolores B. Shaw | \$18.00/hr | | bi-weekly |
| Automotive Mechanic | | | |
| William Bell | \$26.59/hr | | bi-weekly |
| Lynne Brodock | \$26.41/hr | | bi-weekly |
| Jeremy Waterman | \$26.95/hr | | bi-weekly |
| Heavy Equipment Operators: | | | |
| Gerald Webb | \$27.90/hr | | bi-weekly |
| Corey Halpin | \$28.08/hr | | bi-weekly |

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| | | |
|--------------------------------------|------------|-------------------|
| William Marshall | \$29.64/hr | bi-weekly |
| Kevin W. Martin | \$28.52/hr | bi-weekly |
| Christopher R. Moran | \$28.08/hr | bi-weekly |
| Thomas S. Panzone, Jr. | \$27.72/hr | bi-weekly |
| Michael Smoulcey | \$28.08/hr | bi-weekly |
| Brian Smith | \$27.60/hr | bi-weekly |
| Jeff Mundrick | \$27.78/hr | bi-weekly |
| Keith Gehringer | \$27.54/hr | bi-weekly |
| Laborer | | |
| Daniel Currier | \$15.49/hr | bi-weekly |
| Robert Walker | \$15.05/hr | bi-weekly |
| Jeffrey Kolek | \$15.49/hr | bi-weekly |
| William Farley | \$15.49/hr | bi-weekly |
| Matthew Jones | \$15.49/hr | bi-weekly |
| Motor Equipment Operator | | |
| Thomas Farley | \$19.63/hr | bi-weekly |
| Matthew Brown | \$19.63/hr | bi-weekly |
| Candy Currier | \$21.26/hr | bi-weekly |
| Christopher Budlong | \$24.14/hr | bi-weekly |
| Bryon Rich | \$24.14/hr | bi-weekly |
| Joseph G. Fletcher | \$26.73/hr | bi-weekly |
| Ferdinand Callahan | \$20.18/hr | bi-weekly |
| Brian McCormick | \$20.12/hr | bi-weekly |
| Sewer Superintendent Richard Sherman | | \$23,280 annually |

The Town Board members voted upon roll call that resulted as follows:

| | | |
|----------------------|---|------|
| Councilman Messa | - | Aye |
| Councilman Cittadino | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye. |

The Resolution was declared unanimously carried and duly **ADOPTED**.

Resolution Wording Change – XI. Refusal To Vote

The following Resolution was then introduced for adoption by Councilman Lenart and duly seconded by Councilman Messa:

(RESOLUTION NO. 9 OF 2021)

RESOLVED, that the Town Board does authorize and agree to sign to change the wording of Item XI. Refusal to Vote by eliminating wording that does not make sense.

The Town Supervisor polled the Town Board members who voted as follows:

The Town Board voted upon roll call, resulting as follows:

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| | | |
|---------------------|---|------|
| Councilman Messa | - | Aye |
| Councilman Lenart | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye. |

The Resolutions were unanimously carried and duly *ADOPTED*.

YOUTH EMPLOYMENT APPLICATION - GRANT

The following Resolution was then introduced for adoption by Councilman Messa and duly seconded by Councilman Woodland:

(RESOLUTION NO. 10 OF 2021)

RESOLVED, that the Town Board does authorize Supervisor Miscione to sign the application for the 2021 Youth Employment Grant and does further resolve for Deputy Clerk 1 Fancett to submit said grant application to the Oneida County Youth Bureau.

The Town Supervisor polled the Town Board members who voted as follows:

The Town Board voted upon roll call, resulting as follows:

| | | |
|---------------------|---|------|
| Councilman Messa | - | Aye |
| Councilman Lenart | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye. |

The Resolutions were unanimously carried and duly *ADOPTED*.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Councilman Messa and seconded Councilman Lenart, the meeting was adjourned at 11:45 A.M.

(RESOLUTION NO. 11 OF 2021)

The Town Board voted upon roll call, resulting as follows:

| | | |
|---------------------|---|------|
| Councilman Messa | - | Aye |
| Councilman Lenart | - | Aye |
| Councilman Reynolds | - | Aye |
| Councilman Woodland | - | Aye |
| Supervisor Miscione | - | Aye. |

The Resolutions were unanimously carried and duly *ADOPTED*.

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Respectfully submitted,

Melody K. Fancett, Deputy Clerk I