

**SPECIAL BOARD MEETING OF THE TOWN BOARD
OF THE TOWN OF NEW HARTFORD, NEW YORK,
HELD AT TOWN HALL, 8635 CLINTON STREET, NEW HARTFORD, NY ON
JULY 7, 2022 at 6:00 P.M.**

Town Supervisor Miscione called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Officials and Department Heads being present during the progress of the meeting.

TOWN BOARD MEMBERS PRESENT:

Councilman James J. Messa
Councilman Richard M. Lenart
Councilman David M. Reynolds
Councilman Richard B. Woodland, Jr.
Supervisor Paul A. Miscione

OTHER TOWN OFFICIALS/EMPLOYEES PRESENT:

Deputy Town Supervisor Anthony J. Trevisani
Highway Superintendent Richard Sherman
Town Attorney Herbert Cully
Asst. Director of Personnel Barbara Schwenzfeier

ABSENT: Town Clerk Cheryl A. Jassak-Huther
Bookkeeper to Supervisor Deanna Spina

Thereafter a quorum was declared present for the transaction of business.

I. EXECUTIVE SESSION

Councilman Woodland introduced the following Resolution for adoption and duly seconded by Councilman Lenart:

(RESOLUTION NO. 169 OF 2022)

RESOLVED, that the New Hartford Town Board does hereby approve to enter into Executive Session at 6:04 P.M. in regards to a personnel matter.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

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Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Lenart:

(RESOLUTION NO. 170 OF 2022)

RESOLVED, that the New Hartford Town Board does hereby approve to come out of Executive Session at 7:45 P.M.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

II. TOWN ATTORNEY HERBERT CULLY

- A. Motion to call a special meeting next Wednesday (July 13, 2022) starting at 4:00 P.M., for the purpose of interviewing potential candidates for the position of Police Chief with the request that any of the three interested candidates provide their resume to the Town Board Members on or before next Monday (July 11, 2022). This meeting will be held in Executive Session as it is a personnel matter.

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:

(RESOLUTION NO. 171 OF 2022)

RESOLVED, that the New Hartford Town Board does hereby approve to call a special meeting (Executive Session), Wednesday, July 13, 2022 at 4:00 P.M. for the purpose of interviewing potential candidates for the position of Police Chief.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

- B. Town Attorney Herbert Cully – also looking for a resolution pursuant section 1 of article 38 of the contract which references that when there is a vacancy that an

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individual can move up to fill that vacancy – asking the Board ratify the Lieutenant Michael Kowalski acting and performing the duties of the Chief of Police of the Town of New Hartford – retroactive to June 30, 2022 as he has already been performing those duties as he is entitled to by contract – with compensation on a per diem basis based upon the salary of the Chief of Police as of the day he left.

Councilman Messa introduced the following Resolution for adoption and duly seconded by Councilman Woodland:

(RESOLUTION NO. 172 OF 2022)

RESOLVED, that the New Hartford Town Board does hereby approve Lieutenant Michael Kowalski to act and perform the duties of the Chief of Police of the Town of New Hartford.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Councilman Reynolds and seconded Councilman Messa, the meeting was adjourned at 7:48 P.M.

(RESOLUTION NO. 173 OF 2022)

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolutions were unanimously carried and duly **ADOPTED**.

Respectfully submitted,

Cheryl Jassak-Huther
Town Clerk
7/8/2022