

**TOWN BOARD MEETING OF THE TOWN BOARD  
OF THE TOWN OF NEW HARTFORD, NEW YORK,  
HELD AT TOWN HALL, 8635 CLINTON STREET, NEW HARTFORD, NY ON  
November 1, 2023, 2023 at 6:00 P.M.**

Town Supervisor Miscione called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Officials and Department Heads being present during the progress of the meeting.

**TOWN BOARD MEMBERS PRESENT:**

Supervisor Paul A. Miscione  
Councilman James J. Messa  
Councilman David M. Reynolds  
Councilman Richard B. Woodland, Jr.

**OTHER TOWN OFFICIALS/EMPLOYEES PRESENT:**

Deputy Town Supervisor Anthony J. Trevisani  
Town Clerk Cheryl Jassak-Huther  
Highway Superintendent Richard Sherman  
Town Attorney Herbert Cully  
Chief of Police Ronald Fontaine  
Asst. Director of Personnel Barbara Schwenzfeier  
Bookkeeper to Supervisor Deanna Spina

Thereafter a quorum was declared present for the transaction of business.

**I. BOARD MEETING MINUTES**

Councilman Woodland introduced the following Resolution for adoption and duly seconded by Councilman Reynolds:

**(RESOLUTION NO. 230 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve the October 18, 2023 Town Board Meeting Minutes.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

**II. PUBLIC HEARING – 2024 Preliminary Budget**

Councilman Messa introduced the following Resolution for adoption and duly seconded by Councilman Reynolds:

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**(RESOLUTION NO. 231 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve Open up the Public Hearing for the 2024 Preliminary Budget.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

**Supervisor Miscione** – Two changes (reallocating sales taxes, doesn't affected the budget) – General Whole Town Highway – work on bridge in New York Mills - last payment from the Town \$3,750; Courts Department – Clerk and Deputy Clerk – need to switch salaries around; Fire District – Fund Balance – suppose to be added to Willowvale and was added to New Hartford need to switch

**Open up to the Public**

1. **Jay Winn – New Hartford Public Library** – spoke about the funds given to the library
2. **Mitch Ford** – spoke about the stipends the Councilmen got last year and the increase in salaries this year

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:

**(RESOLUTION NO. 232 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve Close the Public Hearing for the 2024 Preliminary Budget.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:

**(RESOLUTION NO. 233 OF 2023)**

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**RESOLVED**, that the New Hartford Town Board does hereby approve to pay the \$3,750.00 from the Highway Whole Town for the engineering work for the bridge in New York Mills (in the 2024 Budget).

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Woodland:

**(RESOLUTION NO. 234 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve to adopt the 2024 Preliminary Budget.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Nay
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions was voted 3 to 1 and duly **ADOPTED**.

**III. PUBLIC COMMENTS**

A. **Susan Madden** requested an Executive Session

Councilman Messa introduced the following Resolution for adoption and duly seconded by Councilman Woodland:

**(RESOLUTION NO. 235 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve to invite Susan Madden into the Executive Session.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye

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Supervisor Miscione - Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

B. **Mike Inserra** – requested an Executive Session

Councilman Messa introduced the following Resolution for adoption and duly seconded by Councilman Reynolds:

**(RESOLUTION NO. 236 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve to invite Mike Inserra into the Executive Session.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa - Aye  
Councilman Reynolds - Aye  
Councilman Woodland - Aye  
Supervisor Miscione - Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

C. **Gina Talarico Giruzzi** – status of 1 Golden Place – Town Attorney Herbert Cully – researched previously public hearing – the road is a private road; Gina will follow up with ARC

**IV. MATTERS SUBMITTED BY TOWN SUPERVISOR**

A. **Executive Session**

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:

**(RESOLUTION NO. 237 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve to Enter into Executive Session at 6:33pm.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa - Aye  
Councilman Reynolds - Aye  
Councilman Woodland - Aye  
Supervisor Miscione - Aye

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The Resolutions were unanimously carried and duly *ADOPTED*.

Councilman Woodland introduced the following Resolution for adoption and duly seconded by Councilman Messa:

**(RESOLUTION NO. 238 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve to Come out of Executive Session at 7:01pm.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

**B. VOUCHERS**

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Woodland:

**(RESOLUTION NO. 239 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve the Vouchers.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

**C. TRANSFERS**

- i. \$12,000 from A16700-41 (Central Printing & Mailing) to A-16500-40 (Central Communication Contractual)

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:

**(RESOLUTION NO. 240 OF 2023)**

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**RESOLVED**, that the New Hartford Town Board does hereby approve to transfer \$12,000 from A16700-41 (Central Printing & Mailing) to A-16500-40 (Central Communication Contractual).

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

- ii. \$400.00 from A-19900-40 (Contingency) to A-19500-40 (Vacated House Mowing)

Councilman Messa introduced the following Resolution for adoption and duly seconded by Councilman Reynolds:

**(RESOLUTION NO. 241 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve to transfer \$400.00 from A-19900-40 (Contingency) to A-19500-40 (Vacated House Mowing).

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

- iii. \$300.00 from BP-90500-8 (Unemployment Insurance) to A-90550-8 (Unemployment Insurance).

Councilman Woodland introduced the following Resolution for adoption and duly seconded by Councilman Messa:

**(RESOLUTION NO. 242 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve to transfer \$300.00 from BP-90500-8 (Unemployment Insurance) to A-90550-8 (Unemployment Insurance).

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
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Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

iv. \$715.00 from SS81100-409 (Safety Clothing) to DB51110-40 (Drainage)

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Woodland:

**(RESOLUTION NO. 243 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve to transfer \$715.00 from SS81100-409 (Safety Clothing) to DB51110-40 (Drainage).

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

**D. PARKS AND RECREATION DEPARTMENT**

i. **Laborers at the Recreation Center (Winter time)** – Payton Spatuzzi, Michael Hawkins; Kevin Callihan, Hailey Hawkins, Daniel Aiken, Abigail Aiken - \$15/Hour, start date 10/22/2023

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:

**(RESOLUTION NO. 244 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve Payton Spatuzzi, Michael Hawkins; Kevin Callihan, Hailey Hawkins, Daniel Aiken, Abigail Aiken - \$15/Hour, start date 10/22/2023 – Laborers at the Recreation Center (winter time).

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

**E. Rayhill Memorial Trail Remediation Agreement**

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:

**(RESOLUTION NO. 245 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve for Supervisor Miscione to sign the Rayhill Memorial Trail Remediation Agreement.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

**F. Sauquoit Creek Sewer Line Crossing Agreement**

Councilman Messa introduced the following Resolution for adoption and duly seconded by Councilman Reynolds:

**(RESOLUTION NO. 246 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve for Supervisor Miscione to sign the Sauquoit Creek Sewer Line Agreement.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

**G. Washington Mills Park Restoration Agreement**

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:



**(RESOLUTION NO. 247 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve for Supervisor Miscione to sign the Washington Mills Park Restoration Agreement.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:

**(RESOLUTION NO. 248 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve for Supervisor Miscione to submit all bills to FEMA accumulated by all projects (Washington Mills Park Restoration, Sauquoit Creek Sewer Line and Rayhill Memorial Trail Remediation).

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

**H. Abuse and Molestation Coverage**

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:

**(RESOLUTION NO. 249 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve for Supervisor Miscione to sign the Abuse and Molestation Coverage provided by Travelers Insurance.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye

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Councilman Woodland - Aye  
Supervisor Miscione - Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

**I. Storage and Tank Liability Insurance Policy**

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:

**(RESOLUTION NO. 250 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve for Supervisor Miscione to sign the Storage and Tank Liability Insurance Policy provided by Gates Cole.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa - Aye  
Councilman Reynolds - Aye  
Councilman Woodland - Aye  
Supervisor Miscione - Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

**J. Ice Control Agreement** – tabled until next meeting

**V. REPORTS OF TOWN DEPARTMENTS**

**A. HIGHWAY SUPERINTENDENT RICHARD SHERMAN**

**i. Curbside Pickup in October 2023** – see report below



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Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

**VIII. MATTERS SUBMITTED BY TOWN SUPERVISOR**

A. Veterans Memorial Park MicroForest – Saturday, November 11, 2023

**IX. REPORTS SUBMITTED BY TOWN DEPARMENTS**

A. HIGHWAY SUPERINTENDENT RICHARD SHERMAN

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:

**(RESOLUTION NO. 252 OF 2023)**

**RESOLVED**, that the New Hartford Town Board does hereby approve to hire Devin Goracy, \$14.75 an hour, Laborer, full-time, permanent, requested start date of 11/6/2023.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

**X. MATTERS SUBMITTED BYT TOWN SUPERVISOR**

A. Updates

- i. Opening Up the Highway Contract
- ii. Opening Up the Police Contract

**ADJOURNMENT**

There being no further business to come before the Board, upon motion duly made by Councilman Reynolds and seconded Councilman Messa, the meeting was adjourned at 7:17 P.M.

**(RESOLUTION NO. 253 OF 2023)**

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye

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Supervisor Miscione - Aye.

The Resolutions were unanimously carried and duly *ADOPTED*.

Respectfully submitted,

Cheryl Jassak-Huther

Town Clerk

11/5/2023