

**TOWN BOARD MEETING OF THE TOWN BOARD
OF THE TOWN OF NEW HARTFORD, NEW YORK,
HELD AT TOWN HALL, 8635 CLINTON STREET, NEW HARTFORD, NY ON
April 19, 2023 at 6:00 P.M.**

Town Supervisor Miscione called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Officials and Department Heads being present during the progress of the meeting.

TOWN BOARD MEMBERS PRESENT:

Councilman Richard M. Lenart
Councilman James J. Messa
Councilman David M. Reynolds
Councilman Richard B. Woodland, Jr.
Supervisor Paul A. Miscione

OTHER TOWN OFFICIALS/EMPLOYEES PRESENT:

Town Clerk Cheryl A. Jassak-Huther
Town Attorney Herbert Cully
Deputy Town Supervisor Anthony J. Trevisani
Highway Superintendent Richard Sherman
Bookkeeper to Supervisor Deanna Spina

ABSENT: Asst. Director of Personnel Barbara Schwenzfeier

Thereafter a quorum was declared present for the transaction of business.

I. BOARD MEETING MINUTES

Councilman Woodland introduced the following Resolution for adoption and duly seconded by Councilman Lenart:

(RESOLUTION NO. 74 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve the March 6, 2023 Town Board Meeting Minutes.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

II. MATTERS SUBMITTED BY TOWN DEPARTMENTS

A. DEANNA SPINA

i. Vouchers

Councilman Lenart introduced the following Resolution for adoption and duly seconded by Councilman Woodland:

(RESOLUTION NO. 75 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve the Vouchers.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

ii. AOT Finance School – May 15 – 16, 2023

Councilman Messa introduced the following Resolution for adoption and duly seconded by Councilman Lenart:

(RESOLUTION NO. 76 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve to allow Deanna Spina to attend the AOT Finance School on May 15 – 16, 2023.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

III. MATTERS SUBMITTED BY TOWN SUPERVISOR

- A. Supervisor Miscione** -Intrafi Network deposits - Money markets with NBT Bank- only insured up to \$500,000 FDIC – rest is held by collateral with NBT Bank – NBT works with Intrafi and works with NBT Banks in the area and disperses the funds. Interests

have gone up – Supervisor Miscione renegotiated and they have given us a percentage – cash on hand \$255,000/a year additional revue on hand in interest

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:

(RESOLUTION NO. 77 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve work with NBT Bank and IntraFi (would give us \$255,000 additional revenue this year).

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly *ADOPTED*.

IV. MATTERS SUBMITTED BY TOWN DEPARTMENTS

A. Chief Ronald Fontaine

- i. **Liberty Mutual Insurance Check and bills for damage vehicle repair** – received two checks – will hand over to Deanna Spina and pay the bills for the damage
- ii. **School Crossing Guards** – a few have reached out to show interest to be on call guards (will do background checks); would like to reach out to School District – PD spending a lot of time managing the areas – Board has agreed to have a conversation with the School District
- iii. **Safelight Windshield Repair** – back in March, a patrol car was coming down Rt. 8 – debris came off a Burrows Trucking Company truck – sent a Safelight Repair to repair the car – they were great about it
- iv. **Edward L. Clonan Post 1000 Award** – Investigator Freiburger has won the Police Officer of the Year Award – event to be held at the Post on May 6th – Board has been invited to attend
- v. **Drone, K-9 Update, Bike Patrol Program Update** – Drone equipment in – K-9, address those positions first; Bike Patrol – will get more visibility out there
- vi. **Unattended Radio issue** – resident leave radio on/unattended – not at an unreasonable level when the PD responds

V. MATTERS SUBMITTED BY TOWN SUPERVISOR

A. Supervisor Miscione

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- i. **Codes Department** – Michael Connors, Fire Inspector, \$18 per hour, part-time, requested start date 4/24/2023 – date of vacancy 1/6/23 due to the retirement of Carmen Lupino

Councilman Woodland introduced the following Resolution for adoption and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 78 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve Micheel Connors, Fire Inspector, \$18/per hour, effective 4/24/23, part-time.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

- ii. **Part-Time workers** – spoke at budget time to bring the part-time workers up to \$18/per hour – four employees are under the \$18 an hour – this will bring everyone up to the starting rate that part-timers are hired at; Maureen Moylan, Marianne Gigliotti, Shannon (Dodge) Madore (Clerk’s Office) and Margaret Jones (Accessors Office); in budget

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:

(RESOLUTION NO. 79 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve to raise the part-timers - Maureen Moylan, Marianne Gigliotti, Shannon (Dodge) Madore (Clerk’s Office) and Margaret Jones (Accessors Office) to \$18.00 per hour effective 4/24/2023.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

- iii. **Summer Help for Highway Department** – Laborer/Seasonal – Aiden Martin, John Haggerty, Mikeal Hawkins, Evan Saxton, Zachary Achen, Owen Jassak, Matthew Miscione, Robert McCann, Ella Lorraine - \$16/hour; High school students will start after school – end of June; College kids will stop end of May

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by Councilman Messa:

(RESOLUTION NO. 80 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve Laborer/Seasonal for Highway Department – Aiden Martin, John Haggerty, Mikeal Hawkins, Evan Saxton, Zachary Achen, Owen Jassak, Matthew Miscione, Robert McCann, Ella Lorraine - \$16/hour; High school students will start after school – end of June; College kids will stop end of May.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

VI. MATTERS SUBMITTED BY COUNCILMEN

A. Councilman Reynolds

- i. **Volunteer Firefighters Partial Property Tax Exemption** – interest at the County level – recommended Town looks into it as well; would require a Public Hearing
- ii. **Chapter 107A Tow Truck and Wreckers** – ask Council to look it over – situation is the Fire Department responds to a property damage accident where their only function there is to retrieve fluids – the Fire Departments are bringing apparatus to soak up the spill – reviewed this with FD and PD – this would be an addition to Town Truck and Wrecker to Town Law – Town Attorney Herbert Cully will look it over, draft a Local Law and will also require a Public Hearing

VII. MATTERS SUBMITTED BY TOWN ATTORNEY

- A. **Larchmont Cleanup** – Town Attorney Herbert Cully/Highway Superintendent Richard Sherman – will go out to bid to hire a private hauler – will get three bids – award at the next meeting; Highway Superintendent Richard Sherman suggested when this takes place to have a police officer on standby; Town Attorney Herbert Cully – intend to give

individual who owns the property advanced notice that will be there to remove the dates and Court Order says it is based on Lary determination on what needs to be removed

VIII. MATTERS SUBMITTED BY COUNCILMEN

- A. **Roman and Twyndom Retention Pond** Project – secured grant from the County and a surveyor was secured with two quotes; timeframe – end of summer, beginning of Fall to be done
- B. **Review of 4/5 rain event and affected flooded areas in Ward 1** – Supervisor Miscione, Highway Superintendent Richard Sherman and Councilman Messa are all working on the Downtown Chadwicks renovation program with the County – given us a \$500,000 grant and also applying for the NYS \$10 million grant (Stormwater, FEMA, sidewalks, upgrading lights, green space area, etc.); Conducted the stormwater flood management study and finished – engineer will be at the next meeting to discuss; Councilman Messa – we had about 4 inches of rain that came down on 4/5 – we are looking to sit down with some of those residents; Highway department (entire crew) was out all day and night working hard; Looking at many solutions

IX. PUBLIC COMMENTS

- A. **Kelly Walters and Richard Pratt – 50 Forward (Senior Program)** – update – since New Hartford merged – pulled services together to make affordable; prior – no residency requirement, already were servicing 117 residents of New Hartford - currently serving 209 New Hartford residents, seen a great increase; transportation services, AmeriCore Senior Program, fitness center, speakers, nutrition program, services for Veterans, thrift store, used tool store; asked the front line staff – people are happy that have joined – glad to be there – bridge group has grown, love the exercise programs, etc. – it was a good move and its growing
- B. **Anne DuRoss and Jay Winn – New Hartford Public Library** – will attend quarterly to update the things going on at the Public Library – hosted a blood drive, AARP driving course, upstate mammography van; had Easter Egg hunt (over 90 children participated), Oneida County Kellogg Road Community meetings, Touch the Trucks (tentative June 10th); senior yoga, numerous groups that meet and programs
- C. **Trapping of Beavers on the Rayhill Trail** – Supervisor Miscione – DEC investigation going on and waiting on the data to come back for the next meeting (May 10th) – waiting for that data so the Town Attorney can review; need the report as a Town; Judy Cusworth spoke on the issue; Town Attorney Herbert Cully asked the NY State Rep. if the Board could pass a resolution to post signs – these are public lands – normally there is a Public Hearing – wants it done legally and properly; NY State Rep. walked the trail and property lines – both sides of the trails is private property, the Town just owns the trail – Town cannot post private land – DEC said need a permit to take the dam out (no one knows who took the dam out) – no one knows if trapping on the walking path – they would not – very costly to remove beavers; Town cannot post on private property – only the trail is owned by the Town; Judy asked who owned the pond – the Town does not – BOCES

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owns the pond and they can post (representative from BOCES said will post next week);
Supervisor Miscione – motion to post where the Town parks are actually on Town land.

Councilman Reynolds introduced the following Resolution for adoption and duly seconded by
Councilman Messa:

(RESOLUTION NO. 81 OF 2023)

RESOLVED, that the New Hartford Town Board does hereby approve to post signs where the Town
Parks are on Town Land (no hunting and trapping).

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolutions were unanimously carried and duly **ADOPTED**.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Councilman Messa
and seconded Councilman Reynolds, the meeting was adjourned at 7:10 P.M.

(RESOLUTION NO. 82 OF 2023)

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolutions were unanimously carried and duly **ADOPTED**.

Respectfully submitted,

Cheryl Jassak-Huther

Town Clerk

4/22/2023